

DELHI BOARD; GOVT. OF NCT OF DELHI
VARUNALAYA PHASE-II JHANDEWALAN: NEW DELHI

NO. DJB/AC (GAB)/AMC/2019/ *D-46*

Dated:- *24/1/19*

Notice

Subject:- Full Service Contract for maintenance of Photocopiers installed at various office of Delhi Jal Board Head Quarter.

Dear Sir,

This office intends to award full Service Contract for maintenance of SHARP make photocopiers of different models installed at various office of Delhi Jal Board at Varunalaya Office Complex for which lowest per copy rates are required. The terms and conditions are as under:

1. The AMC will be a Comprehensive Maintenance Service Contract and no extra charges of any type of spare parts, Tonner, Cartridge etc will be paid.
2. The firm must be registered with the Registrar of Company and/or with GST/Sales Tax Department/PAN etc.
3. The firm must be the authorized dealer/ channel partner of any manufacturing company.
4. The payments will be released on the basis of per copy on bimonthly basis.
5. The successful bidder/firm has to execute Contract Agreement with the department and deposit the Security of Rs 50,000/- (Rupees Fifty Thousand Only) on lump sum basis which shall be refunded after completion of contract period without any interest.
6. The Contract period will be of 1 year and no request for increase of rates will be entertained during the Contract period.
7. The Competent Authority has full right for accepting or rejecting any or all the quotations as well as increasing/decreasing of Photocopier machines quantity as well as cancellation of AMC without assigning any reason whatsoever.

The firms/Companies dealing in the field are requested to send their lowest possible rates along with terms and conditions, if any, in the office of u/s by 05.02.2019 at 3:00 PM by dak or by hand and will be opened at 3:30 PM in the presence of tender/participants or representatives of firm/company, if any. Late received or opened rates/quotations will not be accepted in any conditions.

sd-
(HARBHAJAN KAUR)
ASSISTANT COMMISSIONER (GAB)

To,

'To whom so ever' dealing in the field.

Copy to:-

1. **EE(EDP) for website of DJB**
2. **Notice Borad**
3. **AAO(F&G)**

[Signature]
ASSISTANT COMMISSIONER (GAB)



[Signature]
AE(EDP)
Prog-I

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24-01-19