

DELHI JAL BOARD, GOVT. OF NCT OF DELHI
PUBLIC RELATIONS OFFICE(W)
VARUNALAYA PHASE-II, KAROL BAGH
NEW DELHI 110055

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“STOP CORONA; Wear Mask, Follow Physical Distancing, Maintain Hand Hygiene”

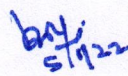
Expression of Interest

Applications are invited from eligible candidates for engagement of following manpower in YAMUNA ACTION PLAN-III project initially for a period of 12 months on contractual basis which may be further extended to a maximum period of 36 months as per requirement and performance:-

Sl.No	Name of the Post (Contractual Basis)	Nos of Posts	Educational Qualification, Experience and Remuneration
1	Project Coordinator	2	<p>Qualification: Master in Social Work (MSW)/Social Science or Graduation in Social Science (Social Work/Sociology)</p> <p>Experience: At least 5 years of relevant experience in design, implementation and management of community mobilization and /or communication projects. Among 5 years, 3 years of experience is required in organizing people and coordinating community activities and events.</p> <p>Weightage will be given to Public Outreach program with similar project.</p> <p>Duties and Responsibilities :</p> <ul style="list-style-type: none"> •To communicate and coordinate with various participating agencies including functionaries of DJB, ULB, SBM, DAY-NULM officials, and other line departments and agencies as well as the elected representatives and eminent people of the area, as and if directed by DJB. • To help DJB in implementation PO component of Yamuna Action Plan -III • Coordination with Urban Local Body (ULB) to discuss and resolve the issues identify during the implementation of Public Outreach (PO) Program like the construction of toilets, improve services, sufficient dustbins, and others. • Ensure form/selection of best performing Self Help Group as a core group for Behavior Change Communication (BCC) with the support of ULBs and Panchayat through grading process in project areas of YAP III (Promoted under DAY-National Urban Livelihood Mission). • Ensure women participation in Public Outreach programme in all decision making processes. • Effective project management and monitoring support by using a participative approach and team management. • Support DJB in evaluating the project and any mid-course corrections required.

			Remuneration- Rs.35000/- per month (Plus TA+DA)
2	Community Mobilizer	12	<p>Qualification: Graduation in Social Science or equivalent. Experience: At least 2 years of relevant experience in implementing Community Mobilization activities. Ability and willingness to travel to project areas and spend extended periods with communities.</p> <p>Experience: At least 2 years of experience in implementing Community mobilization activities. Ability and willingness to travel to project areas and spend extended periods with communities.</p> <p>Preference should be given to Public Outreach program with similar project.</p> <p>Duties and Responsibilities :</p> <ul style="list-style-type: none"> •Community Mobilizer should prepare the team to mobilize viz. select issue, define the community, gather information mobilize the resource, and mobilization team. • Responsible for Formation/Identify Existing Women Self Help Group as a core group and capacity building of SHGs and mobilize them as a change agent for sustainable Behavior Change Communication. • Organize the community/school/college for action by involving them in the decision making the process. • Strengthening community mobilization, participation and the inclusion of women and people from the disadvantaged group in behavior change planning, implementation and monitoring. • Work closely with line departments, ULBs, Community Based Organizations, Women Organization and Organization lead by marginalized populations.. <p>Remuneration- Rs.20000/- per month (Plus TA+DA)</p>

The last date of receipt of application is **18 January 2022 up to 5.00 PM.**
Application form attached below.


Dy Director (PR)
Delhi Jal Board

A. ANNEX 1. APPLICATION FORM

APPLICATION FORM

Space for
Passport Size
Photograph

1. Advertisement dated :
2. Post Applied for :
3. Name in Full (Block Letters) :
4. Father's/Spouse Name :
5. Date of Birth: (D/M/Y) Age on closing date :
6. Category : GEN/SC/ST/OBC :
7. Educational Qualification (In chronological order from matriculation onwards)

Sl.No	Name of Course/Exams passed	University/Institution /Board	Duration of the Course	Year of Passing	Subjects Offered	Subject Specialization	Div/ Class % of Marks

(Enclosed a separate sheet, duly self attested supporting documents to be enclosed)

8. Employment Record: (Details in chronological order, starting with the first job to current employment status)

Employment Record	<p>From: To: Employer: (Name of client & address and title/position. Contact information for references) Position held:</p> <p>From: To: Employer: (Name of client & address and title/position. Contact information for references) Position held:</p> <p>From: To: Employer: (Name of client & address and title/position. Contact information for references) Position held:</p>
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	Detailed Tasks Assigned	<p>Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned</p> <p>Name of assignment or project: Month and Year: Location: Client: Main project features: Position held: Activities performed:</p> <p>Name of assignment or project: Month and Year: Location: Client: Main project features: Position held: Activities performed:</p>
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(Enclosed a separate sheet, duly self attested supporting documents to be enclosed)

9. Total Experience in Years :
10. Computer Skills :
11. Course/Certification: :
12. Address for correspondence :
13. Permanent Address :
14. Contact No :
15. Email ID :

Any other information you may wish to add (such as list of publications, memberships, awards and recognition etc.

16. Language Known

Language Skills	Speaking	Reading	Writing
English			
Hindi			
Any other			

Certification:

I, the undersigned, certify to the best of my knowledge and belief that

- This CV correctly describes my qualifications and experience.
- I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

[Signature of Applicant]

Date: Day/Month/Year