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DELHI JAL BOARD : GOVT OF NCT OF DELHI  
OFFICE OF THE CHIEF EXECUTIVE OFFICER  
VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI

No. DJB/CEO/2016/964

Date : 27-7-2016

**INSTRUCTIONAL ORDER**

Proposals related to laying of sewer lines, replacement of existing sewer lines, laying of water pipelines, replacement of major trunk lines worth several crores of rupees are put up for administrative sanction to the undersigned. The note briefing the proposal does not have any content whatsoever for the application of the mind of the undersigned and invariably the note only speaks that since the proposal has been approved by the Finance, therefore, Chief Executive officer ought to sign the proposal. It is not the appropriate way of processing the projects for administrative approval.

It is, therefore, advised that pictorial representation of the entire project specially when it entails laying of pipelines should be presented to the undersigned with entire scheme in totality and its relevance in the overall schemes of things. The detailed self-contained note in every proposal should be presented to the Chief Executive Officer for such proposals which should also contain the following :

1. Why Project has been conceived ?
2. What is the area which will benefit from the Project and approximately how much population will benefit from it?
3. In case of laying of new pipelines, replacement of pipelines or rehabilitation of pipelines, the unit cost per kilometre as compared to the similar Project executed anywhere in the city needs to be given.

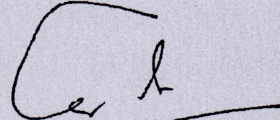
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4. The Project should be depicted on GIS map and its backward and forward linkage should be explained in detail.
5. The total cost towards the barricading of the Project site needs to be separately mentioned for the Project while seeking approval.
6. Whether sufficient monitory provisions have been kept for the road restoration?



(KESHAV CHANDRA)  
CHIEF EXECUTIVE OFFICER

1. Member (A)/Member (F)/Member (WS)/Member (Dr)
2. Director (F&A)/Addl. CEO