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13/9/18

DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (G)-I
VARUNALAYA PHASE- II: KAROL BAGH: NEW DELHI-110005

OFFICE ORDER No. 201 (Dist.)

DATED-11 /09/2018

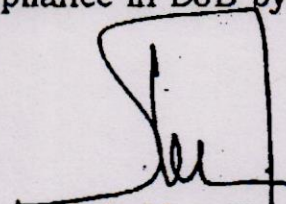
C I R C U L A R

Sub.:- Usage of DJB Vehicles reg.

Kindly find enclosed herewith office order bearing No.F.2/559/2018/CT-III/GAD/8954 dated 24.08.2018 issued by Spl. Secy. (GAD) for implementation and strict compliance in DJB by all the concerned.

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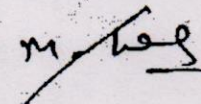
12/9/18



[Shekhar Kumar]
Asst. Commissioner (G)-I

Copy to:-

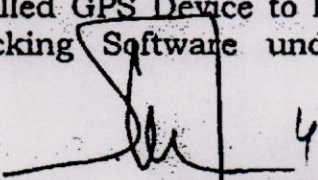
1. Vice Chairman, DJB
2. CEO, DJB
3. All Members/ CVO/ Secretary, DJB/ Addl. CEO
4. All Directors/ SEs
5. All Joint Directors/ ACs/ CWAs/ Dy. Directors/ EEs/ CSO/ Dy. CSOs
6. All AEs/ Sr. AOs/ AOs/ ZROs/ AAOs
7. EE (EDP) for necessary action as per sl.no.7 of the circular dated 24.08.2018 and uploading on the web site of DJB.
8. EE (E&M) W&S Central North: for necessary action reg. installation of GPS
9. Spl. Secy. (GAD), Delhi Secretariat, I.P. Estate, New Delhi-02: This has reference to your No.F.2/559/2018/CT-III/GAD/8954 dated 24.08.2018
10. All Officers/ Officials using DJB vehicle(s) or under whose administrative control departmental vehicle(s) is/are placed on functional grounds: For ensuring installation of GPS device either through EE (E&M) W&S Central North or by themselves through official Imprest and send detail of the installed GPS Device to EE (EDP) for intergration with Vehicle Tracking Software under intimation to this office.

EO to m. 

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Asst. Commissioner (G)-I

2. The GPS devices should be installed in all Government vehicles including those of Corporations / Boards and all other Government agencies.
 3. The vehicles hired from private contractor / operators / aggregators should also be GPS enabled. Tender conditions be modified accordingly.
 4. It should be ensured that no Government / Government hired vehicle shall run without installation of GPS devices w.e.f. 01st September, 2018.
 5. Finance Department should ensure that there is regular periodic audit of the Government Vehicles.
 6. General Pool for vehicles should be restricted to the departments where there are functional exigencies.
 7. Software should be developed and implemented to link log book generation with the movement of vehicle tracked by GPS.
 8. Allotment of vehicle to an entitled Officer will be done through executive order by name so that responsibility can be fixed in case of misuse.
 9. The above action also needs to be taken by PSUs, Autonomous Bodies, Local Bodies, Universities and all Institutions financed or assisted by the State Government funds.
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10. All Principal Secretaries / Secretaries / HODs are required to give compliance of above action on or before 01.09.2018. It shall be the responsibility of the respective HOD / Secretary / Senior most Officer of the Department / Corporation / Board / all other Government agencies to ensure strict implementation of the above directions.

This issues with prior approval of Hon'ble Chief Minister, GNCTD.

No.F.2/559/ 2018/ CT-III/GAD/8954

J.P. Agrawal
24/08/2018
(J.P. Agrawal)
Spl. Secy. (GAD)
Dated: 24/08/18

Copy forwarded for information and necessary action to:-

1. Principal Secretary to Lt. Governor, Delhi.
2. Secretary to Chief Minister, Govt. of NCT of Delhi.
3. Secretary to Dy.Chief Minister, Govt. of NCT of Delhi.
4. Secretary to Speaker, Delhi Vidhan Sabha, Delhi.
5. Secretary to Dy.Speaker, Delhi Vidhan Sabha, Delhi.
6. Secretaries to all Ministers, Govt. of NCT of Delhi.
7. All Pr.Secretaries / Secretaries/ HOD's, Govt. of NCT of Delhi.
8. OSD to Leader of Opposition, Govt. of NCT of Delhi.
9. OSD to Chief Secretary, Govt. of NCT of Delhi.
10. Sr. PS to Additional Chief Secretaries, Govt. of NCT of Delhi.
11. All HODs / Local Bodies / Public Undertakings/Autonomous Bodies/Universities/ Institutions/Commissions, Govt. of NCT of Delhi.
12. Dy.Secretary, Legislative Assembly, Govt. of NCT of Delhi.

J.P. Agrawal
24/08/2018
(J.P. Agrawal)
Spl. Secy. (GAD)

GOVERNMENT OF N.C.T. OF DELHI
(GENERAL ADMINISTRATION DEPARTMENT)
CARETAKING BRANCH, 2ND LEVEL, A-WING
DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI-02



No.F.2/559/2018/CT-III/GAD/8954

Dated: 24/08/18

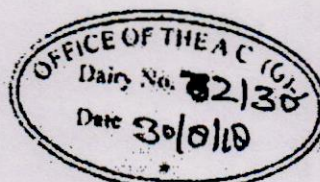
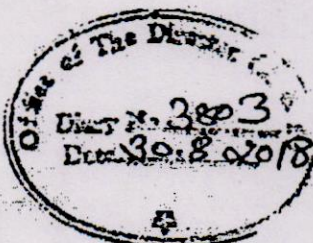
OFFICE ORDER

It has come to the notice of the Government that many officers are using more than one official vehicle on the ground that they are holding additional charges. It is, therefore ordered that the entitled officers shall use only one Government vehicle irrespective of the number of charges they are holding. The surplus vehicles should be handed over to GAD / HODs of respective departments for use in the general pool.

The Officers will use the official vehicle for official purposes only and not for any private purpose. This will be subject to the Govt. of India Circular No.F.3(1)-E.II (A)/99 dated.3.2.1999, No.F.20(5)-E.II (A)/93 dated 28.1.1994, No.F.3(3)-E.II (A)/96 dated .8.7.1996 and orders issued from time to time, which provide for private use of government vehicle on payment.

All H.O.D's (including GAD) are directed to install GPSs in the Government vehicles of respective departments, so that vehicles can be tracked and their misuse can be prevented. For an effective and meaningful implementation of this initiative, the following aspects also need to be followed strictly:-

1. All Principal Secretaries / Secretaries / HODs are directed that no entitled officer is allotted or uses more than a single Government / Government hired vehicle, irrespective of the additional charges held by him/her.



Urgent
Please put up for approval for circulation of the order. EE (EM) was - C.N. may be authorized for installation of GPS in all vehicles.
M.G.K. [Signature]
[Signature] 04/09/18