

I/16023/2016

File No.DJB-A046(41)/4/2016-Assstt.Comm(Water)-O/o CEO-DJB

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**DELHI JAL BOARD
GOVERNMENT OF NCT OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (WATER)
VARUNALAYA, PHASE-II, KAROL BAGH
NEW DELHI -110005.
PHONE No. 011- 23544796**

F.No.48(11)/e-F.No.23393/AC(W)/ Inst.Order/2011/ Dt.:~~19-06-16~~
31-10-16

CIRCULAR

Sub.:- Instructions for Parking of vehicles at DJB (HQ) premises reg.

Vehicle owners may note following instructions for information and strict compliance :-

1. Parking of vehicles at DJB (HQ) is restricted for DJB Employees and authorized Visitors only. All vehicles parked in the DJB (HQ) premises must be having valid Parking permit/sticker displayed.
2. Vehicles must be parked in appropriately designated spaces or in the properly designated location.
3. Vehicles shall be parked at owner's risk. DJB Administration assumes no responsibility or liability for any damage, accident, theft, fire or loss of vehicle or any article left therein.
4. Keep windows up and doors locked.
5. Before leaving the vehicle it must be ensured that vehicle, helmet & luggage box etc. are properly locked.
6. Valuable article like cash, credit/ATM/debit card etc. and inflammable material should not be stored in the parked vehicle.

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7. All signs and markings are in the interests of parking control and safety, and must be obeyed.
8. Vehicles parked in NO PARKING ZONES are subject to towing.
9. Parking a vehicle at DJB (HQ) premises for personal reasons is prohibited.
10. Parking of the private vehicle at DJB (HQ) premises beyond the normal working hour is not permitted except with the specific permission taken from the security.

(SHEKHAR KUMAR)
ASSTT.COMMISSIONER (W)

Copy for kind information to :

1. All Members.
2. All Directors/CEs.
3. Addl. CEO/Secretary, DJB.
4. Secy. to CEO
5. All Notice board at DJB (HQ)
6. ASO (HQ) : For ensuring compliance.
7. All ACs/DD(LW)/LO,DJB
8. AC (GAB):- With the request to display the above instructions in all the parking cites of DJB (HQ) by affixing proper sign board.

Signature Not Verified

ASSTT.COMMISSIONER (W)

Digitally signed by SHEKHAR
KUMAR
Date: 2016.09.20 16:16:38 IST
Reason: Approved



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