

NO. F.1(9)/2015-16/Fin-Exp-4/Infra/ 6274-6916
GOVERNMENT OF NCT OF DELHI
FINANCE (INFRASTRUCTURE) DEPARTMENT

Dated: 22/12/15

OFFICE MEMORANDUM

Sub: Provision of Contingency and its utilization.

The provision of contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. It is a line item on Expenditure budgeting. Accordingly, the component of contingency as sanctioned by the competent sanctioning authority shall be invariably utilized for the same. Personal claims on any account including "**conveyance**", "**office contingencies**" etc. shall not be charged on works.

2. In continuation of Government order No. F.8/2/2007-AC/CD-1295543 2014-15/Exp-4/667-796 dated September 10, 2014 the provision of contingency shall continue to be charged @ 1% of the cost.

3. The expenditure incurred on account of contingency needs to be restricted as per the powers delegated to HOD or Administrative Secretary under the Delegation of Financial Power Rules or various OM issued by GNCTD or powers vested to Engineer Staff as per CPWD manual.

Simultaneously, in cases where ban has been imposed by GNCTD under Economy measures, necessary approval of FD for relaxation of Ban is required before incurring expenditure even if such expenditure comes within delegated power of Administrative Secretary or HOD.

5. For proper and judicious utilization of provision of contingency, these instructions are required to be adhered to in letter and spirit. Any deviation came to the notice of FD would be viewed seriously.

(S.P. Singh)

Spl. Secretary (Finance)

Director (F & A)

Delhi Jal Board

Dairy No. 12803

Dated 30/12/15

1. All Administrative Secretaries, GNCT of Delhi
2. All Head of Departments, GNCT of Delhi
3. Chairperson, New Delhi Municipal Committee
4. Commissioner, EDMC/NDMC/SDMC
5. CMD, DSIIDC/DTTDC/DIMTS/DTIDC/DTL/DTC
6. CEO, DUSIB/DJB

Director (F & A)

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