



No. F-16/DJB/Dir.(A&P)/2015/

50112

Dated: - 05.05.2015

INSTRUCTIONAL ORDER

During recent inspections of Plants and other sites by Senior Officers some employees were found playing cards and some of them were under influence of liquor etc. Further, some outsiders were also found laundering in the Office/Plant/SPS/ BPS premises without any official work on the pretext of meeting with some official. Besides a large number of unserviceable and scrap material were found lying in a haphazard manner at sites inspite of repeated instructional orders..

All DDO's/Controlling Officers are hereby directed to issue strict instructions to all the staff working under them in this regard and ensure that:-

- (i) No employee should play card or consume intoxicating drinks or drugs inside office/plant/BPS/SPS premises. Any employee if found indulging in such activities, strict disciplinary action shall be intitated against him and his controlling officer.
- (ii) Entire unserviceable material and scrap lying at sites shall be disposed off within 01 month and in future such exercise should be undertaken on the yearly basis.

Action taken report should be sent to this office by 29.05.2015 positively.

Non compliance of these instructions shall be viewed adversely.

25/5
8/5/15

(U.B. Tripathi)

Director (Admn. & Personnel)

All DDO's

Copy for kind information please:-

1. Secretary to Chairperson, DJB
2. P.S. to Vice Chairperson, DJB
3. CEO, DJB.
4. Member (Admn.)/ Member (F)/Member (WS)/Member(Dr.)/Addl. CEO.
5. All Chief Engineers/ All Directors.
6. All SE's/Jt. Director (Rev.)/Jt. Director(F&A).
7. All AC's/All Dy. Director (Rev.)/Dy. Director (F&A).
8. Law Officers/DD(LW)/Consultant (PR)
9. Standing Guard File.

Director (Admn. & Personnel)

7/5

Pl. note to all staff
file B-1
libe

EO Tom-WS

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