

DELHI JAL BOARD, GOVT OF NCT OF DELHI
OFFICE OF THE JT. DIRECTOR (F&A)-II
VARUNALAYA PH-II- KAROL BAGH: NEW DELHI

No.DJB/ JT DIRECTOR(F&A)-II/ Treasury/2014/ 137767 Dated: 14-11-2014
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INSTRUCTIONAL ORDER

Separate Divisional Accounts for maintaining the salary and other Establishment payments were opened in Corporation Bank, Karol Bagh. To operate these Accounts. The divisional heads were advised to withdraw the payments for similar amount from Account No 4116 and credit to concern salary account to meet out the salary establishment payments vide letter No. DJB/JT. Dir(F&A)-II/ Treasury/2013/39075- 39227 dt 04-04-2013.

It is observed that the instructions are not being followed and lumpsum amount from the main DJB Account No 4116 is withdrawn, resulting the unnecessary blockage of huge amount in divisional salary account. In other cases cheques are being issued but funds not transferred from A/C No 4116 resulting return of cheques for want of funds.

It has now been decided that the AO's would submit the actual demand for the expenditure on daily basis to AO (TR) except G.P.F Loans account and only after release the funds from HQ. He will transfer the require amount to their respective accounts from A/c No 4116. It is responsibility of divisional heads/ AO to maintain daily balance.

Office of the Member (D.J.)
Diary No. 5153
Date 18/11/14
D. J. B. Varunalaya Ph-II

This issues with the approval of competent authority


(K.S. Sharma)
Jt. Director (F&A)-II

All DDOs/AOs

Copy for kind information to: —

1. CEO, DJB
2. Member(Finance)
3. Director(F&A)

EOTOM-Dr.
H/L In
14/11