GOVT. OF NCT OF DELHI: DELHI JAL BOARD OFFICE OF THE ACCOUNTS OFFICER(NDCPS/NPS), R. NO.- 6A, VARUNALAYA, PH-I, K. BAGH, N.DELHI -05

No.DJB/AO(NPS)/CRA/2012/ 140448 Dated-31.12.2012 CIRCULAR

Subject - Operationalisation of New Pension System(NPS).

Regarding- Transfer of Legacy Data pertaining to the period 1-1-2004 to 31-12-2012 till commencement of the regular (SCF) Subscriber Contribution file upload.

Since the registration of New Pension System (NPS) of Delhi Jal Board with Pension Fund Regulatory and Development Authority (PFRDA) /NSDL/ CRA is complete and Registration of Nodal offices/ Registration Number to all PAOs and DDOs have also been issued and Registration of maximum of the subscribers for issuing PRAN Card have also been got completed. Further the Training to Nodal Offices/PAOs/AAOs on using the CRA system has already been given. Now, in order to transfer the legacy data pertaining to DJB subscriber for the period 01-01-2004 to 31-12-2012 or till commencement of the regular Subscriber Contribution File (SCF) upload through online system with PFRDA /NSDL/CRA is concerned the following steps may be followed:-

- 1- Establishment Clerk / Dealing hand concerned of the division with the help of DEO may workout /prepare the payable amount of each Subscriber of NPS as per S.B. & P.F. of individual concerned along with interest, on prescribed format (Annexure 'A' to Annexure 'E') attached herewith for perusal and further necessary action accordingly on Excel sheet in triplicate. However soft copy of the same must be retained with proper backup by EC/DEO.
- 2- Detail of cheque No/Date/Cheque amount be provided /arranged by Acctts clerk/AAOs concerned to Estt clerk for mentioned the same in Excel Sheet.
- 3- After satisfying /drawls of the bill (in Triplicate) the same may be forwarded to Accts Section and AAO concerned after satisfying with particulars, record the pay order, thereon, and Original Copy be retained in Accts Section and duplicate copy (under the signature of AAO concerned) be forwarded to AO(NPS) Cell and triplicate copy be placed in SB & PF of individual for record and for information of individual concerned. But before recording the pay order, AAO concerned may ensure that no such arrear (Emp. Cont + Employer Contr.) of individual concerned for the period in question was left out for forwarding the same to NDCPS/NPS cell of DJB.

4- All the AAO's of D.J.B.'s are advised to Co-operate to each other for providing/ verifying the detail of cheque/ date/ cheque amount etc.

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5- On the basis of duplicate copy of AO(NPS) Cell, the approval of Con-Authority will be accorded for transfer of funds, from AO(PF) (for period 01.01.2004 to 31.12.2009 & arrear thereto) & from AO(NPS) (for the period 01.01.2010 to 31.12.2012 & arrear thereto). After seeking approval, the funds will be transferred in D.J.B. salary A/c No.4116 & detail of the same will be provided to each division (alongwith individual detail of name /PRAN/Emp. Code and Amt. with period) & the same may further be forwarded/ uploaded on line (through bullet entry) to PFRDA/NSDL/CRA through DDO's/AAO's /PAO's & take further action as per guidelines conveyed in training. However, for any difficulty for uploading the legacy data, the following helpline/ E-Mail ID's of CRA may be contacted to resolve the solution please:

CRA Contact Numbers

Activity	Contact Number
Nodal Office Registration	022-24994513, 022-24994868, 022- 24994398
Subscriber Registration PRAN kit related issue	022-24994889, 022-24994848
Password related issues	022-24994572, 022-24994230
Exceptional Handling	022-24994512, 022-24994664
Bank Related issues	022-24994359, 022-24994849
Dashboard / Reports	022-24994563, 022-24994862
Mr.Shahid Khan	022-24994648
E-Mail ID : shahidk@nsdl.co.in	9
Mr. Naresh Dave	022-24994684
E-Mail ID : nareshd@nsdl.co.in	*
Rahul Goyal E-mail ID : goyalr@nsdl.co.in	022-24994859
Ms. Semonti Bisi E-Mail ID : semontib@nsdl.co.in	022-24994541
Ms. Reena E-Mail ID: reenap@nsdl.co.in	022-24994730
Ms. Rupesh Kr. E-Mail ID: rupeshk@nsdl.co.in	022-24994946
Fax	022-24994974

⁶⁻ As soon as the legacy data will be uploaded correctly, the each division may give the awareness to each Subscriber concerned for checking the same by themselves through online/ Website by using their own PRAN card & E-Mail ID's as provided /issued by PFRDA/NSDL/CRA.

All the EE's/DDO's are requested to take it mature on <u>Priority Basis</u>, and send the same on or before 25.01.2012 please, as per the directions of the higher authorities

If any difficulty for operating of official E-Mail ID's faced by PAO's/ EE's (working as DDO's in NPS)/AAO's, they may take the help of EDP Cell (Mr. Prabhat/ Mr.Sanjay/ Mr. Chandan). Besides, in pay roll format Mr.Vinod K. & Mr.Chandan may be contacted & AO (NPS) Cell may be contacted regarding the issues pertaining to NPS.

Further, a meeting regarding above issue and using the CRA System by all PAOs/AAOs is fixed on 03-1-13 (Thrusday) at 3.00 PM onwards in the Conference Hall, Ground Floor, Varunalaya Ph II, Karol Bagh, New Delhi. You are therefore, requested to make it convenient to attend the same as per the schedule.

Encl: - As above Annexure 'A' to Annexure 'E

Dy Director(F&A) III

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All EEs(DDOs)/AOs(PAOs)/AAOs.

Copy forwarded for kind information to:-

- 1. PS to CEO.
- 2. All Member's (Admn.)/Finance/Drainage/Water Supply / Secretary, DJB.
- 3. CE's / SEs.
- 4. All Directors/SE's/Jt Director's/Dy Director's/ AC's.
- 5. Project Director(Trg.)-[With the request to provide the Projector, Laptop, [Or Desktop with proper seating / sound system& refreshment]

 [(150 Nos) as per above schedule.]
- 6. EE(EDP) Cell.
- -do-.
- 7. Caretaker (Hg)
- -do-.
- 8. Vinod K.(Consultant I.T.)/Mr.Chandan, DEO
- 9.AO(NPS)/AAO(NPS)/Mrs.VeenaDutta,HC(NPS),Mr.RahulBhatti,

UDC(NPS)/Mr.Manoj Dhama, DEO(NPS).

Dy Director(F&A) III

(ANNEXURE-'A')

PAO Reg. No.

Details of payable NDCPS (NPS)amount of the employee/Subscriber as per Service Record.

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ployee Name-	Name-	ramer	rather s Name-	LIVALVINO.		Linb. Conc	
Date of Apptt/Regul.	ott/Regul.	Date o	Date of Retirement -	Period - 01-01-04 to 31-12-12	2-12		
			2	3	4	5	6
	Period (ANNEXURE-'B')		Grand Total of Emp. Cont.	Grand Total of Employer.	Total	Tier-II	Grand Total
	01.01.2004 to 31.12.2009		Tier-I	Cont. Tier-I	(2+3)		(4+5)
	To	Total(1)					
Interest (a)	Interest @ 8% P.A.(01.01.04 to 31.12.09)						
	Tota	Total(2):-					
2	Period (ANNEXURE-'C')	ٽ					
	Arrear 01.01.04 to 31.12.09)9					
	To	Total(3)					
	Interest @ 8% P.A.	P.A.					
	Tota	Total(4):-	5				
ω	Period (ANNEXURE-'D')	ن	lan p				
	To	Total(5)					
Interest @	Interest @ 8% P.A. (01.01.10 to 31.12.12)	()					
	Tota	Total(6):-					
4	Period (ANNEXURE-'E')	ن					19
	CIOLOTO CO CIOLOTO A SE						
	To	Total(7)					
	Interest @ 8% P.A.	P.A.					
	То	Total(8)					
	ANNEXURE(B+C+D+E)	٣					
	Grand Total of 2+4+6+8	00					

NOTE - 1. THE ABOVE INFORMATION MUST BE FURNISHED ONLY IN EXCEL SHEET

2. NO HAND WRITTEN WORK BE DONE /INCORPORATED IN ABOVE COLUMNS

Employer cont.)was left out for forwarding the same to NDCPS(now NPS)Cell of DJB. 3. Entry has made in SB & PF of each individual. No such arrear bill of above individual (from the DOA to Dec-12 i.e Emp. Cont.+ Certify that:- 1. The above particulars are verified as per Acctts Record and found correct. 2. No such bill has been drawn previously.

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DDO Reg. No.

PAO Reg. No.

Subject:- Details of payable NDCPS (NPS)amount of the employee/Subscriber as per Service Record.

Date of Apptt/Regul.	Employee Name-	
Date of Retirement -	Father's Name-	
Period - 01-01-04 to 31-12-09	PRAN No	
iod - 01-01-04 to 31-12-09	NN No Emp. Code -	The second secon

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	The second secon	The same of the sa	a de la companio					and the second s					6 Empl Cont Tier I
		A CONTRACTOR OF THE PROPERTY O								A sold commy collective figurital and descriptions, descriptions and a sold description of the sold de			7 Employer Cont Tier I
													Total (6+7)
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NOTE - 1. THE ABOVE INFORMATION MUST BE FURNISHED ONLY IN EXCEL SHEET NO HAND WRITTEN WORK BE DONE /INCORPORATED IN ABOVE COLUMNS

The above particulars are verified as per Acctts Record and found correct.

DDO

DDO Reg. No.

PAO Reg. No.

Subject:- Details of arrear payable on a/c of regularized from back date and DA in respect of NDCPS of the employee/Subscriber as per Service

	Employee Na Date of Appti
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	PRAN N Arrear Pe
	RAN No stream Period - 01-1-04 to 31-12-09
	31-12-09 Em
THE R. P. LEWIS CO., LANSING, MICH. S. LEWIS CO., LANSING, MICH. SHOP LANDINGS AND RESIDENCE.	np. Code -

		Period
		2 B.P
		G.P
		D.A
G. Total		Total 2+3+4
		Empl Cont Tier I
		7 Employer Cont Tier I
		8 Total (6+7)
		7 Tier II
		10 Grand Total (8+9)
		Cheque Number
		12 Cheque amount
		13 Date

NOTE - 1. THE ABOVE INFORMATION MUST BE FURNISHED ONLY IN EXCEL SHEET

NO HAND WRITTEN WORK BE DONE /INCORPORATED IN ABOVE COLUMNS

The above particulars are verified as per Acctts Record and found correct.

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DDO Reg. No.

PAO Reg. No.

Subject:- Details of payable NDCPS (NPS)amount of the employee/Subscriber as per Service Record.

	The same of the sa	Date of Anntt/Regul	The control of the co	Employee Name:
	Date of Ketirement -		Fauler's Name-	Doth and a little
71-71-1C 01-01-0-10-10-17-17-1	Period _ 01_01_010 to 21_10_10	A ALLILY LIVE."	DRANING	The state of the s
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		And the second s					3	Cont	Fmplover 7
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NOTE - 1. THE ABOVE INFORMATION MUST BE FURNISHED ONLY IN EXCEL SHEET NO HAND WRITTEN WORK BE DONE /INCORPORATED IN ABOVE COLUMNS

The above particulars are verified as per Acctts Record and found correct.

NAME OF DIVISION.

DDO Reg. No.

PAO Reg. No.

Subject: Details of

Details of arrear payable on a/c of regularized from back date and DA in respect of NDCPS of the employee/Subscriber as per Service Record.

Jame-		PRAN No	Emp. Code -
Date of Apptt/Regul.	Date of Retirement -	Arrear Period - 01-01-10 to	
		31-12-12	

Period	
	2 2
G.F.	
D.A.	4
2+3+4 2+3+4 G. Total	3 5
Cont Tier I	1 0
Tier 1	1 7
(6+7)	3
pont just C) just	9
Total (8+9)	2 10
Number	jamed jerand
Cheque	12
Date	

NOTE - 1. THE ABOVE INFORMATION MUST BE FURNISHED ONLY IN EXCEL SHEET

NO HAND WRITTEN WORK BE DONE INCORPORATED IN ABOVE COLUMNS

The above particulars are verified as per Acctts Record and found correct.

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