

DELHI JAL BOARD:
GOVT. OF NCT OF DELHI
OFFICE OF THE MEMBER (WS & Dr)
VARUNALAYA PH-II: KAROL BAGH: NEW DELHI-11005

No: F-15(PA) M(WS)/ 2006/ 60046-1083 Dated: 07/04/06
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INSTRUCTIONAL ORDER

Instances have been brought to the notice that the hired vehicles deployed under various zones for giving water for drinking purposes in water deficit areas are not being optimally utilized. It is a matter of concern as hired vehicles are integral part of Delhi Jal Board. Henceforth, in addition to existing instructions following guidelines shall also be followed:

1. To the extent possible all the hired vehicles shall be deployed on fixed routes unless approved by Superintending Engineer concerned.
2. The no. of trips to be made per day by each vehicle shall be approved by Executive Engineer concerned. Issue of serialized log sheet for each vehicle separately at divisional level shall be ensured by the Executive Engineer.
3. Zonal Engineer concerned shall clearly identify & ensure display of route along with the enroute stoppage points on the body the hired tankers.
4. Junior Engineer shall check the intactness of meter seal at the reporting time of vehicle each day & record the same on the log sheet & attendance register. He shall also maintain the daily attendance register of hired vehicle with supply and departure time.
5. ZE / JE shall carry out surprise checking of the hired tankers frequently & record their observation on the log sheet.
6. Junior Engineer shall use his wisdom to identify the tempering / fabrication of log sheet by the driver. Prorata recovery on missing of a trip is to be ensured by Zonal Engineer concerned.

Non-adhering to the aforesaid guidelines shall invite disciplinary proceedings.


MEMBER(W.S.)

CEFCO - I / IV / V.
Superintending Engineers (Maintenance)
Executive Engineers (W&S)

Copy to:

1. CEO, DJB - for information pl.
2. Member(A) / Member(Fin) / CVO


MEMBER(W.S.)