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MOST URGENT

**OFFICE OF THE SECRETARY
DELHI JAL BOARD
VARUNALAYA PHASE-II, KAROL BAGH,
NEW DELHI - 110005.**

NO. F-31/SECRETARY/2017/604

Dated-29.06.2017

CIRCULAR

Minister (Water)-cum-Chairman, DJB vide his letter dated 30.05.2017 (copy enclosed) has desired that all the agenda items which are going to be placed before the Board in the ensuing Board Meeting should be got approved in advance from the Chairman, DJB. However in emergent cases when the Board Meeting is postponed or delayed, the item can be got approved either through Circulation or by the Chairman in anticipation of approval of the Board.

It is hereby further directed that all the agenda items should reach in the office of the undersigned in time so that these items should be served at least 04 days before the date of meeting to all the members of the Board.


(NIDHI SRIVASTAVA)
SECRETARY, DJB

All CEs/Directors

Copy for information to :

1. Minister (Water)-cum-Chairman, DJB
2. CEO, DJB
3. Member (A) (F) (W) (DR.)


SECRETARY, DJB