

**DELHI JAL BOARD**  
**GOVT. OF N.C.T. OF DELHI**  
**OFFICE OF THE MEMBER (W.S.)**  
**VARUNALAYA PHASE-II : KAROL BAGH : NEW DELHI-5**

No. F-~~B~~-3 /DJB/M(WS)/2005- 64307 to 447 DATED: 18.05.2005.

**INSTRUCTIONAL ORDER**

Sub: **Centralized purchase of pumps, motors etc. for tube-wells.**

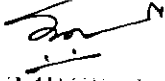
It has been observed that large scale purchases are made every year by different divisions of DJB, individually, particularly in respect of purchases relating to boring and re-boring of tube-wells. Often these purchases are made by individual divisions as these are mostly within their powers. This also consumes lot of time and man power in meeting the procedural requirements. This can be avoided by centralized purchases.

To bring about uniformity and streamlining of this procedure of such purchases, it has been decided that individual SE(E&M) shall procure the pumps, motors, panels, cables centrally as store items depending on the annual needs for the tube-wells under their charge. For area under South Delhi, the SE(E&M)South shall undertake this exercise in consultation with SEOW South and E&M staff under the respective EEs.

For this purpose, the annual demand should be worked out and a proposal to make available corresponding fund allocation should be made out. Since the total cost of boring and re-boring of tube-wells is already included in the action plan, corresponding provisions for E&M work already exists and it will be suitably apportioned out of fund already allocated. For any special case of shortage of fund, a case must be moved urgently. The equipments, so purchased, shall be issued to the specific division against indent, as usual.

The above exercise must be taken up in full earnest and completed by 31.07.2005. During the intervening period, it is not intended to stop such purchases but it must be kept to the minimum and only in urgent cases.

The above instructions must be followed with immediate effect.

  
MEMBER (W.S.)

ALL CEs/SEs/EEs.

Copy to:

1. CEO.
2. Member (F)
3. Member (A)
4. Guard file.

  
MEMBER (W.S.)