

OFFICE OF THE MEMBER (WATER SUPPLY)
DELHI JAL BOARD GOVT. OF N.C.T. OF DELHI
'B' BUILDING VARUNALAYA KAROL BAGH NEW DELHI

No.: DJB/M(WS)/QCC/2005/B-3/

22653 / 0795

Date: 22.2.2005

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INSTRUCTIONAL ORDER


Instructional order, to maintain and improve the quality of works, has been issued vide Member (WS) orders dated 27.8.04 wherein procedure required to be adopted for some type of the works has been laid down. It has been reported to the undersigned that the said orders are not being complied in general and tube well works in particular.

Information with regards to tube well are either not being sent or the same are being sent to quality control cell late than the specified period. It amounts to a deliberate attempt to keep the quality control team away from checking of the works.

It is enjoined upon all the concerned to follow the laid down procedure which is further spelt out as under:

1. Work orders of the tube well shall be sent to the QCC immediately/simultaneously with the award to the contracting agency.
2. Information of lowering the tube well assembly shall be given two (clear) working days in advance excluding the day of proposed lowering.
3. Information letter for the programme of lowering of assembly shall also be supported with:
 - a) Strata Chart and the design of the assembly duly approved by the EE-in-charge of the work.
 - b) A certificate from the EE that the tube well assembly (pipes, strainer, fittings etc.) and the pea-gravel have been inspected/checked and the quality and quantity of the same are in conformity with the laid down specifications under the contract.
4. The QC team may inspect the site on due date during working hours. The EE-in-charge may however proceed with the work as per schedule during working hours. The field staff and the contracting agency must be responsible for the quality and quantity even if the QC team inspects the work, and they shall not be absolved of their responsibility for getting the work executed as per specifications.
5. The EE-in-charge of the work must co-operate with the QC team. Non co-operation shall be viewed seriously.
6. It needs to be noted by all concerned that at any stage of time if it is found that the intimation of award of work had not been given or lowering of pipe assembly had been done without or late information, it shall constitute as a deliberate attempt and serious lapse on the part of Engineer-in-charge. Necessary action shall be taken against the defaulting officer for such lapse. Repeated lapses shall attract action by the vigilance wing.

The above inspections are issued for strict compliance by all the concerned.


(S.S. Mondal)
MEMBER (WS)

All CEs/SEs/EEs

Copy to: - Member (F)/CVO, DJB for favour of information please.