

(15) GOVT. OF N.C.T. OF DELHI MNO-1142/14
OFFICE OF MEMBER (WS)
VARUNALAYA PHASE-II : KAROL BAGH : NEW DELHI-5.

No. F- 15 / DJB/M(WS)/2011- 36345 DATED: 07.04.2011

There are already instructions that the spares required for repairs / replacement for the plants and machineries, already installed, are to be purchased either directly from the manufacturers or from accredited dealers / sole distributors. It has come to my notice that these instructions are not being complied with and in many cases procurements are being carried out from the dealers, who may claim to be the authorized dealer. It is desired that the instructions in this regard should be followed meticulously.

I also draw your attention towards letter dated 07.03.2003 issued by the then CE(SDW) (Copy enclosed). The para 6 of the instructions laid down that "Department will release payment only after written confirmation accepting the supply order alongwith a copy of order duly stamped and signed has been received by the EE from the manufacturer".

I expect that these instructions are being complied with. CEs(E&M) / SEs(E&M) may carry some random checks to appreciate that whether payments are being released after following the instructions as referred to above. All EEs(E&M) should also be given fresh instructions that the relevant instructions are complied with meticulously.

CE(SDW) IV / XII

Send copy as above

CE(East), West / (C&N) / South.
CE(WW) - I / II / CE(SDW).
All SEs(E&M). SDAD

*Send copy to all E&M's
SD for good copy*

17/9/14
F. J. K. Singh

MEMBER (W.S)

Asst. Eng. (D&M)
Delhi Jal Board
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Date 8-4-11

8-4-11