



DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI
OFFICE OF THE EXECUTIVE ENGINEER(EDP)
VARUNALAYA PHASE- II,
JHANDEWALAN, KAROL BAGH,
NEW DELHI:-110005

No:DJB/EE(EDP)/NIQ/2021-2022/ 1230

Dated: 23.11.2021

NIQ No.01(2021-2022)

NOTICE INVITING QUOTATION

**Subject: Notice Inviting Quotation for Disposal of
Condemned IT Equipments-Reg.**

Delhi Jal Board, invites sealed quotations from the Recycler/Re-processor of e-waste (Electronic waste) Registered with Central Pollution Control Board (C.P.C.B.)/ State Pollution control Board for disposal of various unserviceable/ obsolete IT equipments on '**AS IS WHERE IS BASIS**'.

The above items are located at Delhi Jal Board (HQ), Varunalaya Ph-II, Karol Bagh, Jhandewalan, Delhi-110005. Interested tenderers may inspect the listed items at Annexure-II on any specified day as per the schedule given below before applying/participating in the quotation:

A. General:

1. Tender Document along with Terms & Conditions is available on DJB official website at <http://delhijalboard.nic.in>

2. Details of Bid:

I. Date and time for inspection of items (only on working days):
23/11/2021 to 03/12/2021 (both days inclusive)

Timing: 11:00 A.M. to 4:00 P.M.

II. Last date & time for submission of Quotation: 06/12/2021 at
11:30 AM.

III. Date & Time of opening of Quotation:
Technical Bid : 06/12/2021 at 12:30 P.M. and Price Bid : Intimated later

IV. Place of receiving the Quotations: EDP Cell, 6th Floor,
Varunalaya Ph-II, Jhandewalan, Delhi-110005

V. EMD (Details of Transaction No./ID & Date) :

VI. Contact Person: Sh. Ashok Kumar, AEE(EDP), 9650290797

General Terms and Conditions:

1. The items will be disposed of in a single lot to the successful Tenderer.
2. The Tenderers may inspect the items on days given above and satisfy themselves about the items that they are bidding for.
3. The items shall be sold to the Tenderer quoting the overall highest rate.
4. Items once disposed of to the successful Tenderer, shall not be taken back by the Delhi Jal Board under any circumstances whatsoever.
5. The Technical Bids will be opened at prescribed time and date as mentioned in the tender.
6. Each tender must be accompanied by Earnest Money as prescribed. Tenders not accompanied by prescribed Earnest Money will not be accepted.
7. Incomplete offer/offers not conforming strictly to the Tender terms & conditions shall not be considered and shall stand summarily rejected.
8. If the date fixed for opening of the Tender is declared as holiday, the Tender will be opened on the next working day at the same time and venue.
9. Delhi Jal Board reserves the right to accept or reject any or all Tenders without assigning any reason/notice whatsoever.
10. The offers submitted would be governed by all the terms & conditions laid down in the prescribed Tender Form and terms & conditions indicated herein.
11. Delhi Jal Board reserves the right to scrap this Tender Enquiry at any stage without assigning any reason and DJB will not be liable for any costs incurred by the intending Tenderers.
12. DJB will not enter into any negotiations even with the Tenderer quoting the highest rate.
13. In case of any clear indication of cartelization or express or implied anti-competitive agreements between the tenderers at the time of finalization of Tender or thereafter, which at any time i.e. before or after award of the contract comes to the notice of the DJB, the Tendering Authority may reject the relevant Tenders, forfeit their EMD/Security Deposit, recover the losses as assessed by the authority arising out of such anti-competitive practices of the Tenderer(s) and also recommend the case to the Ministry of Finance/ Registrar of Companies/ NSIC/ Competition Commission of India or any other authority having appropriate jurisdiction or Authority, for initiating necessary action including, but not restricted to, cancellation of license.
14. DJB may, at its discretion, seek from any or all tenderers, clarification(s) in respect of any particulars furnished in their offer. The request for such clarifications and the response will be in writing
15. DJB at its sole discretion may require any Tenderers to rectify any discrepancies noticed in the Technical Bids submitted by them such as missing signature on any page, serial numbers, missing seal, Attestation etc. It is further clarified that no new Document shall be accepted
16. Delhi Jal Board shall have absolute right to alter or amend any condition of the Tender Documents.


23.11.2021

**EXECUTIVE ENGINEER (EDP)
DELHI JAL BOARD**

DELHI JAL BOARD
EDP Cell, 6th Floor, Vauranalaya Ph-II
Karol Bagh, Jhandewalan,
Delhi - 110005

NOT TRANSFERABLE

INVITATION TO QUOTATION AND TERMS & CONDITIONS GOVERNING THE CONTRACT

No:DJB/EE(EDP)/NIQ/2021-2022/

Dated: .11.2021

NIQ No.01(2021-2022)

For and on behalf of Delhi Jal Board, (herein after called 'DJB') the Executive Engineer (EDP Cell), Delhi Jal Board invites sealed tenders/quotations under two bid system from Recycler/Re-processor of e-waste (Electronic Waste) registered with Central Pollution Control Board (CPCB)/ State Pollution Control Board for disposal of various unserviceable/obsolete IT equipment's located at Varunalaya Phase-II, Jhandewalan, Delhi on "As is where is basis".

IMPORTANT

(A) Last date for receipt of Tender/Quotation upto: 06/12/2021 on 11:30 A.M.

(B) Technical Bid to be opened at : 06/12/2021 on 12:30 PM

NOTE: If the date fixed for opening of the tender is subsequently declared as holiday the tenders will be opened on the next working day following the holiday but there will be no change in time for opening as indicated above.

(C) Delhi Jal Board may at self discretion extend this date by a month and such extension shall be binding on the Tenderers.

(D) The Delhi Jal Board reserves the right to reject any or all the tenders with assigning any reasons.

(E) If the date up to which the tender is opened for acceptance is declared to be holiday, the tender shall be deemed to remain open for acceptance till the next following working day.

(F) Price Bid of only technically qualified Tenderers shall be opened on a date to be intimated later.

(G) Tender form can also be downloaded from DJB website <http://delhijalboard.nic.in>.

(H) Delhi Jal Board shall not enter into negotiation with any Tenderer including the bidder quoting the highest rate.



1. Definitions:

- (i) The term Contract shall mean and include the invitation to tender incorporating also the instructions to Tenderers, the tender, its annexures, acceptance of tender and such general and special conditions as may be added to it.
- (ii) The term "Board" means the Delhi Water board established under subsection (1) of section 3 and includes any member, officer or employee of the Board to whom the Board may delegate its powers under Section 22;
- (iii) The term 'Executive Engineer(EDP)' Delhi Jal Board under whose administrative jurisdiction the Electronic Data Processing(EDP) Cell to which the contract relates/falls. The term 'Executive Engineer (EDP)' shall also include the other officers for the time being authorized to execute contract(s) on behalf of the Delhi Jal Board .
- (iv) The term 'Tenderer/Bidder' means Firm, Company or the persons with whom the contract is made and includes his heirs, executors, administrator or successors and permitted assignees as the case may be.

2. Eligibility/Qualification criteria:

- (i) Tenderers registered with Central Pollution Control Board/ any State Pollution Control Board are only eligible for tendering. Copy of registration must be enclosed with Tender Documents.
- (ii) All bidders must enclose copy of PAN Card and GST registration certificate along with the Tender Documents.
- (iii) The firm may enclose sufficient documents (as per Annexure-III) regarding execution of Govt. work order, specifically disposal of e- waste.

3. Validity of Tender :

- (i) The Tenders shall remain valid for 120 days after the date of Tender opening. If any Tenderer withdraws his tender before the said period, then without prejudice to any other right or remedy, DJB shall be at liberty to forfeit the EMD absolutely.
- (ii) However, the DJB reserves the right to extend this period of offer by 30 days at its sole discretion and this extension will be binding on the Tenderer. If the date up to which the offer is to remain open for acceptance being or being declared to be a closed/holiday, the Tender shall be deemed to remain open for acceptance till the next working day.
- (iii) The Tenderer not keeping offers open for the prescribed period are liable to be summarily rejected and their EMD will be forfeited. Offers qualified by such vague and indefinite expressions such as "subject to immediate acceptance" "subject to prior sale" etc. WILL NOT be considered. Conditional Tenders would be summarily rejected at technical eligibility examination stage only.



4. Terms and conditions:

- (i) The Intended Tenderer may inspect the items on predetermined dates and satisfy themselves about the items they are bidding for.
- (ii) Delhi Jal Board does not guarantee to make any definite quantity of stocks available to the buyers.
- (iii) Delhi Jal Board reserves the right to accept or to reject any or all Tenderers without assigning any reason.
- (iv) The Bids shall be considered for a single lot.
- (v) The Tenderer should satisfy himself thoroughly as to what is offered for sale before Bidding and shall be deemed (whether or not such inspection shall have in fact taken place) to have had notice of all defects and faults, whether rendering the good unmerchantable or otherwise and any error and misstatement as aforesaid which he/she might have discovered on inspection, shall not be entitled to any compensation on this account thereof. Nor he shall, after the sale, be entitled to claim or recover any compensation by way of damages or otherwise.
- (vi) The acceptance of the successful Tender(s) shall be provisional subject to final approval of Competent Authority.
- (vii) The Delhi Jal Board reserves the right to withdraw from the lot or part thereof during the course of Bidding and/or final acceptance of any Tender for such lot or part thereof without assigning any reason.
- (viii) The bidders shall deposit, along with the Technical Bid, through RTGS/NEFT, an amount of Rs.3,000 (Rupees Three Thousand Only) towards *Earnest Money* in the Delhi Jal Board Account No. **50448339804**, **INDIAN BANK** with IFSC Code **IDIB000B677** (Baroda House, Copernicus Marg, New Delhi) without which tender shall be summarily rejected. No cheque / Money order/ Cash shall be accepted. The EMD deposit shall not attract any interest.
- (ix) The items shall be sold to the Tenderer quoting the overall highest rate.
- (x) The successful Tenderer has to make full balance payment in the form of account payee Demand Draft of a Nationalized Bank/ Scheduled bank in favour of Delhi Jal Board, payable at New Delhi within 7 working days after acceptance of the Bid failing which the contract shall be cancelled and the EMD deposited by the Bidder shall stand forfeited and no claim will lie on the DJB. Tender not accompanied with EMD shall be summarily rejected.
- (xi) Delivery of tendered items as per Annexure-II would be given from DJB(HQ) premises only.
- (xii) In case, the successful tenderer fails to lift the goods within the specified period i.e. in 10 working days (from the date of acceptance of the tender), he/she shall have to pay storage charges @ 2% of total Bid value for each day of delay. Maximum period allowed for lifting of the goods is 15 days (10 working days normal lifting period + 5 working days with storage charges @ 2% of total bid value for each day of delay).
- (xiii) The goods sold will be removed by the buyer(s) from the premises of DJB within the specified period; delivery of goods shall be given only during the working hours on any working days on presenting the Release Order and



authority letter by the purchaser(s) to the custodian of stores. During intervening period i.e. from the time of provisional acceptance of the highest Bid till physical lifting of the goods, the goods shall be lying in the DJB premises solely at the risk and cost of the Bidder concerned. The purchaser/ successful Tenderer will make his/her own arrangements for transportation and he/she will not be entitled to claim any facilities or assistance regarding transportation, loading/ unloading etc from the Delhi Jal Board.

- (xiv) In case the successful Tenderer fails to lift the material within 15 working days as per the Terms & Conditions of this Tender, the Delhi Jal Board shall have the right to forfeit the entire amount of the Tenderer and dispose of the items in the manner as it deems fit. The successful Tenderer who failed to execute the Contract shall not be eligible to participate in the subsequent Tender for 5 years.
- (xv) The items are sold on 'AS IS WHERE IS BASIS' and shall be removed by the successful Bidder/Tenderer fully notwithstanding any errors or mis-statements of description, quantity, quality, weight enumeration or otherwise and without any question on the part of the successful Tenderer and no claim shall lie against DJB for Compensation. The successful Tenderer will not be permitted to select any portion out of the goods sold to him/her nor shall any allowance be made or claim lie against DJB for compensation on account of any mis-statement or discrepancies.
- (xvi) Each page of the Tender Documents should be signed by the Tenderer. In case of infringement of any condition of this Tender, the tender shall be liable to be rejected.
- (xvii) Incomplete and unsigned tender are liable to be rejected.

5. Instructions for Submitting Tenders

The instructions to be followed for submitting the tender are set out below:

- i) The tenderer must furnish full, precise and accurate details in respect of information asked for in Tender Documents.
- ii) Signing of Tender:
 - a) Person or persons signing the tender shall state in what capacity he is or they are signing the tender e.g. as sole proprietor of the firm or a Secretary/ Manager/ Managing Director etc. of a company. In the case of registered partnership firm, the names of all the partners should be disclosed and tender shall be signed by all the partners or their duly constituted attorney, having authority to bind all the partners in all matters pertaining to this tender/Auctions. The original or an attested copy of the registered partnership deed should be furnished along with the tender. In case of limited company, the names of all the directors shall be mentioned and a copy of the resolutions passed by the company authorizing the person signing the tender to do so on behalf of the company shall be attached to the tender along with the copy of the memorandum and Articles of Association of the company.



- b) The person signing the tender form or any document forming part of the tender, on behalf of another or on behalf of registered firm shall be responsible to produce a proper Power of Attorney duly executed in his favor, stating that he has authority to bind such other person or the Registered firm as the case may be, in all matters, pertaining to the contract. If the person so signing the tender fails to produce the said power of attorney his tender shall be summarily rejected without prejudice to any other right of the Board under the Contract & Law.
- c) The Power of Attorney should be signed by all the Partners in the case of a registered partnership concern, by the Proprietor in the case of proprietary concern, and by the person who by his signature can bind the Company in the case of limited company. The each page of the entire tender documents must also be signed by the Tenderer/ authorized person.

6. Earnest Money Deposit

The bidders shall deposit, along with the Technical Bid, through RTGS/NEFT, an amount of **Rs.3,000 (Rupees Three Thousand Only)** towards Earnest Money in the Delhi Jal Board Account No. **50448339804, INDIAN BANK** with IFSC Code **IDIB000B677** (Baroda House, Copernicus Marg, New Delhi) without which the tender shall be summarily rejected. The EMD deposited, shall not attract any interest.

The EMD of the successful tenderers may be adjusted with the bid and EMD of all unsuccessful tenderers shall be refunded at the earliest subject to administrative convenience. However, the EMD deposit shall not attract any interest under any circumstances.

- a) *EMD shall be liable for forfeiture if the Tenderer resiles from his offer or modifies his offer and/or the Terms and Conditions thereof in any manner, after the last date and time fixed for submitting the Tender, it being understood that the Tender documents have been made available to him and he is being permitted to Tender in consideration of his agreement to this stipulation.*
- b) *The Earnest Money is also liable to be forfeited in the event of the Tenderer's failure after the acceptance of his Tender to make full balance payment by the due date including extension period if any, as per terms of the Tender, without prejudice to any other rights or remedy available to the corporation under the contract and law.*

7. If any of the attached/documents are found to be forged/fabricated at any stage, before the award of the contract and/or expiry of the contract the Earnest Money Deposit of the Contractor will be forfeited without prejudice to any other rights and remedies of the corporation under the Contract and Law.

8. Tenderers must quote their Income Tax Permanent Account Number (PAN) and GST No.

9. Submission of Tender

- a) The Tender shall be submitted in two parts viz. Technical Bid and Price Bid.



b) The original copy of the Tender along with the documents required under the Technical Bids is to be kept in one sealed cover envelop superscribed "A" Technical Bid and the Price Bid will be kept in another sealed cover envelop superscribed "B" Price Bid. Both the bids then will be kept in another sealed cover envelop superscribing Tender Number for disposal of obsolete/unserviceable IT equipments and addressed to Executive Engineer, EDP Cell, Delhi Jal Board, Varunalaya Ph-II, Karol Bagh, Jhandewalan, Delhi-110005 with the name and address of the Tenderer.

c) The envelope containing the Technical Bid shall include the following:

- i) The Tender Document along with all its Annexures duly signed on each page by the Tenderer.
- ii) Earnest money deposit.
- iii) List of Documents as per the Tender.

d) Tender which do not comply with these instructions or conditional Tenders shall be summarily rejected.

e) It should be clearly understood by the Tenderer that no opportunity shall be given to them to alter, modify or withdraw any offer at any stage after submission of the Tender.

10. Opening of Tenders

The Technical bid will be opened in the office of Executive Engineer EDP Cell, Delhi Jal Board, Varunalaya Ph-II, Karol Bagh, Jhandewalan, Delhi-110005 at the fixed time and the date as indicated in the NIQ. The tenderers will be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bid of only those Tenderers shall be opened whose Technical Bids qualify, at a time and place of which notice will be given separately. The Tenderer whose Technical Bid qualify will be at liberty to be present either in person or through an authorized representatives at the time of opening of the Price Bids.

11. Corrupt Practices

Any bribe, commission or advantage offered or promised by or on behalf of the tenderer to any officer or official of DJB shall (in addition to any criminal liability which the tenderer may incur) debar his tender from being considered. Canvassing on the part or on behalf of, the tenderers will also make his tender liable to rejection.

In case of any clear indication of cartelization, the DJB shall reject the tender(s) and forfeit the EMD. DJB will not enter into any negotiation even with the Tenderer quoting the highest rate.

12. If the information given by the tenderer in the tender documents and its Annexures is found to be false/incorrect at any stage, Delhi Jal Board shall have the right to disqualify/summarily terminate the Contract, without prejudice to any other rights that the Board may have under the Contract & Law.



13. The Executive Engineer EDP Cell, Delhi Jal Board, Varunalaya Ph-II, Karol Bagh, Jhandewalan, Delhi-110005 for and on behalf of DJB reserves the right to reject any or all the tenders without assigning any reason and does not bind himself to accept the Highest or any tender.
14. The Tenderers shall submit the signed certificate as given at Annexure-I.
15. The approximate list of obsolete/ unserviceable computers, printers and other IT equipments is as per Annexure II.
16. The taxes/duties as applicable shall be borne by the successful Tenderers.
17. No items, once disposed to the successful Tenderer, shall be taken back by the Delhi Jal Board in any conditions whatsoever.

 23.12.2021

**EXECUTIVE ENGINEER (EDP CELL)
DELHI JAL BOARD**

Annexure-I

**CERTIFICATE TO BE SIGNED BY BIDDER FOR DISPOSAL OF
OBSOLETE/UNSERVICEABLE IT EQUIPMENT**

Sir/Madam,

I/We have inspected the obsolete items and am/are interested to purchase the same on "As is where is basis". I/WE CERTIFY THAT:

1. I/We will not LEAK / DISCLOSE any information of DJB to any other institutions/organizations, bodies which come to my/our knowledge and i/we will also ensure due secrecy of information and data.
2. I/We have read and understood the rules, regulations, terms and conditions of tender as applicable from time to time and agree to abide by them.
3. I/We understand that in the event of non-compliance of the terms and conditions of the Tender, the EMD deposited along with the tender shall be forfeited by the Delhi Jal Board , New Delhi.
4. I hereby also declare that firm is registered with CPCB/SPCB as authorized recycler/ re-processor and having environmentally sound management facilities for collection, disposal/ recycler of e-waste. (Copy enclosed).

(Signature of the Tenderer/Authorised Signatory)

Name:

Address:

Details of EMD:

Amount:

Seal:

To
Executive Engineer
EDP Cell
Delhi Jal Board (HQ),
Varunalaya Ph-II,
Karol Bagh, Jhandewalan,
Delhi-110005



(Signature of the Bidder)

Annexure-II

**INDICATIVE LIST OF OBSOLETE COMPUTERS, PRINTERS AND
RELATED IT EQUIPMENTS THAT IS TO BE AUCTIONED THROUGH
TENDER BY DJB:**

Sr. No.	Item Description	Quantity
1	CPU	186
2	Montors	185
3	Printers	100
4	UPS	155
5	Keyboard	129
6	Mouse	51
7	Scanners	2
8	Terminals	4
9	Speakers	6
10	Photocopy Machine	2
11	Lamination Machine	1
12	Typewriters	3
13	Projectors	1
14	Punching Tool	1
15	Line Tester	1
16	Laptop	1
17	HP Scanner	1
18	HP Plotter	3
19	Batteries	19



Annexure-III**Technical Bid**

S.No.	Description	Indicate also Page No. where attached
1	Name, address & telephone number of the Agency/firm	
2	Name, designation, address & telephone number of authorized person.	
3	Please specify as to whether Tenderer is sole proprietor/Partnership firm/Private or Limited	
4	Name, Address and telephone number of directors/partners, Fax No., e — mail address.	
5	Copy of PAN Card issued by Income Tax Department.	
6	GST Registration No. (Please attach GST Registration Certificate).	
7	Details of Earnest Money Deposit : a) Amount: b) Demand Draft/PO: c) Date of issue: d) Name of issuing bank: e) UTR No.:	
8.	Copy of registration with Central Pollution Control/State Pollution Control Board	
9.	Details of work executed regarding disposal of e-waste for any government organization. (Please attach details with supporting documents).	
10.	State whether you:-	
(a)	Have been black-listed by DJB or Govt. /Quasi Govt. Organization/GST Authorities or any Department?	
(b)	If yes, Date of Black Listing	
11.	Whether your contract has been terminated, EMD/SD forfeited by DJB/ Govt. Organization/PSUs or any other Department.	
12.	Date of termination of Contract/Forfeiture of EMD/SD	
13.	Whether Proprietor/Any of the Partner/Any of the Directors have been convicted and Sentence to imprisonment by a Court of Law?	
(a)	If yes, for how many years?	
All above column must be filled-in by the Tenderer failing which tender shall not be considered.		

Signature:

Name of the Tenderer/

Authorized signatory:

Address:

Official Seal:



PRICE BID

Part - B

A handwritten signature in blue ink, appearing to be 'S. P. V.' followed by a stylized flourish.

No:DJB/EE(EDP)/NIQ/2021-2022/1230

Annexure-IV

Dated: .11.2021

PRICE BID

- Name & Address of Tenderer (In Capital letter):
- Telephone Number:
- Details of EMD: DD/Pay Order No. Amount Rs.

I/We declare that I/my representative have inspected the obsolete items as per the list attached with tender and am/are interested to purchase the same **As is where is basis**. My/Our offer of the items as given in annexure-II is given below:

Name of the Item	Quantity of items	Rate (in INR)		Amount(in INR)	
		In Figures	In Words	In Figures	In Words
CPU	186				
Monitors	185				
Printers	100				
UPS	155				
Keyboard	129				
Mouse	51				
Scanners	2				
Terminals	4				
Speakers	6				
Photocopy Machine	2				
Lamination Machine	1				
Typewriters	3				
Projectors	1				
Punching Tool	1				
Line Tester	1				
Laptop	1				
HP Scanner	1				
HP Plotter	3				
Batteries	19				
Total					

I have thoroughly examined & understood all the terms & conditions contained in Tender document and agree to abide by them.

(Signature of Tenderer)

To
Delhi Jal Board (HQ),
Varunalaya Ph-II,
Karol Bagh, Jhandewalan, Delhi-110005