

**OFFICE OF THE ASSISTANT COMMISSIONER GAB)
DELHI JAL BOARD; GOVT. OF NCT OF DELHI
VARUNALAYA PHASE-II, JHANDEWALAN: NEW DELHI**

NO. DJB/AC (GAB)/AMC/2016/ D-01

Dated:- 04/1/17

Notice

Subject:- Full Service Contract for maintenance of Photocopier installed at various office of Delhi Jal Board at Varunalaya Phase I and II.

SIR,

This office intends to award full Service Contract for maintenance of SHARP make photocopiers of different models installed at various office of Delhi Jal Board at Varunalaya Office Complex for which lowest rates per copy rates are required. The terms and conditions are as under:

1. The AMC will be a comprehensive Maintenance Service contract and no extra charges of any type of spare parts, Toner, Cartridge etc. will be paid.
2. The firm must be authorized dealer/Channel partner of manufacturing company
3. The firm must be registered with VAT/Sales Tax Department/PAN if VAT/Service Tax is to be charged.
4. The firm should have previous experience in maintenance of Photostat machine in Govt. Organisations/Sector.
5. The firm/company should be in existence for more than 10 years in the trade.
6. The successful bidder/firm has to execute Contract Agreement with the department and deposit the Earnest Money of Rs. 25,000/- (Rupees Twenty Five Thousands only) on lump sum basis.
7. The Contract period will be of 1 year and no request for increase of rates will be entertained during the Contract period.
8. The payment will be released on the basis of per copy on bimonthly basis.
9. The competent Authority of DJB has full right for accepting or rejecting any or all the quotations as well as increasing/decreasing of Photocopier machines quantity as well as cancellation of AMC without assigning any reason whatsoever.

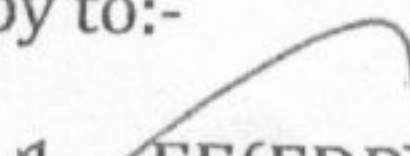
The firms/Companies dealing in the field are requested to send their lowest possible rates along with terms and conditions, if any, in the office of u/s by 16/01/2017 at 2.00 pm by dak or by hand and will be opened at 2.30 pm in the presence of tenderer/participants or representatives of firm/company, if any. Late received or opened rates/quotations will not be accepted in any conditions.

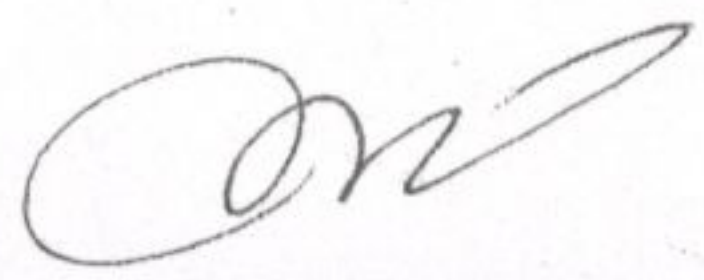

(A K SHARMA)
ASSISTANT COMMISSIONER (GAB)

To,

'To Whom so ever' dealing in the field.

Copy to:-

1.  EE(EDP) for website of DJB
2. Notice Board
3. AAO (F&G)


ASSISTANT COMMISSIONER (GAB)