



Office of Addl. CEO  
Delhi Jal Board : Govt. of NCT of Delhi  
Varunapalaya Phase-II, Karol Bagh, New Delhi-11005



"STOP CORONA: Wear Mask, Follow Physical Distancing, Maintain Hand Hygiene"

Dated: 04/08/2021

NO.DJB/ACEO/RWH/2021/ 330

Subject: Financial Assistance Scheme for promoting Roof Top Rain Water Harvesting system

In order to promote construction of Rain Water Harvesting provisions, it has been decided to introduce scheme for financial assistance to the DJB consumers having properties on plot size of 100 Sqm. and above as under: -

S.No.	Size of Plot	Financial Assistance
1	100 sqm. and above up to 199.99 sqm.	50% of the total cost of RWH structure or Rs. 10,000 whichever is less
2	200 sqm. and above up to 299.99 sqm.	50% of the total cost of RWH structure or Rs. 20,000 whichever is less
3	300 sqm. and above up to 399.99 sqm.	50% of the total cost of RWH structure or Rs. 30,000 whichever is less
4	400 sqm. and above up to 499.99 sqm.	50% of the total cost of RWH structure or Rs. 40,000 whichever is less
5	500 sqm. and above	50% of the total cost of RWH structure or Rs. 50,000 whichever is less

The financial assistance would be available if Rain Water Harvesting system is constructed as per DJB guidelines for RWH and submission of requisite application with necessary documents.

The detailed guidelines for financial assistance scheme, in this regard is enclosed as per Annx

This issues with the approval of Competent Authority.

(Akrith Sagar)  
Addl. CEO

Copy for information/necessary action:

1. PS to Chairman, DJB for kind information.
2. Vice-Chairman, DJB for kind information.
3. Members of the Board for kind information.
4. Secy. to CEO for kind information of CEO.
5. Member (A)/Member(F)/Member(W)/Member(Dr.).
6. All Chief Engineers.
7. Director(F&A)/ Director(A&P)/ Secretary, DJB.
8. All Jt. Directors (Revenue)/ All Dy. Directors(Revenue).
9. Jt. Director (F&A)-I & II / Dy. Director (Vigilance).
10. All SEs(Maintenance)/ All EEs (W/S/R).
11. All ACs/ All AOs.
12. All ZROs/Addl.ZROs are directed to take necessary action.
13. E.E.(EDP): for uploading on DJB Website.
14. PRO for press release and publicity
15. Guard File.

EE(EDP)  
A.E(EDP)

Prof I

S. P. V.  
12.08.2021

12-08-21  
A.E(EDP)

## GUIDELINES FOR FINANCIAL ASSISTANCE SCHEME OF DELHI JAL BOARD GOVT. OF NCT OF DELHI FOR PROMOTING RAIN WATER HARVESTING.

### (A) Scheme

1. The scheme for financial assistance for promoting Rain water harvesting would be applicable to DJB consumers (including Group Housing Societies /Private/Recognized Schools, Hospitals, Charitable, Institutions, NGO Buildings and individual etc.) having properties of plot size of 100 sqm. and above.
2. Amount of Financial assistance is as under:-

S.No.	Size of plot	Financial Assistance Amount
1.	100 sqm. and above up to 199.99 sqm.	50% of the total cost of RWH structure or Rs. 10,000 whichever is less.
2.	200 sqm. and above up to 299.99 sqm.	50% of the total cost of RWH structure or Rs. 20,000 whichever is less.
3.	300 sqm. and above up to 399.99 sqm.	50% of the total cost of RWH structure or Rs. 30,000 whichever is less.
4.	400 sqm. and above up to 499.99 sqm.	50% of the total cost of RWH structure or Rs. 40,000 whichever is less.
5.	500 sqm. and above	50% of the total cost of RWH structure or Rs. 50,000 whichever is less.

### (B) Guidelines

1. Applicant shall construct RWH System as per DJB Guidelines of Rain Water Harvesting, same is available on DJB website i.e. delhijalboard.nic.in and brochures are also be available in all zones (Maintenance & Revenue). If required design for RWH may be obtained from EE(RWH/GWC), Delhi Jal Board, Room No-208, Varunalaya Ph-I, Jhandewalan, New Delhi-110005, Ph. No. 011-23558264 and also from approved consultant/ registered architect with the council of Architecture for technical assistance. The list of consultant are also available at DJB website.
2. Receipt of Applications will be made at concerned Executive Engineer(Maintenance) with adequacy certificate issued by RWH cell DJB / registered Architect with council of Architecture as the case may be. After completion of RWH system by the applicant/ consultant, an Adequacy Certificate will be issued by the Rain Water Harvesting Cell. In case of registered Architect with Council of Architecture, adequacy certificate shall be issued by the Architect himself which can be randomly checked by DJB.



3. RWH system should be constructed as per existing DJB guidelines for RWH.
4. Applicant shall submit the estimate / expenditure based on CPWD DSR along with the expenditure vouchers for making payment to the contractors. The expected items which were used for estimation as per latest DSR are available in the Annexure-F. The latest CPWD DSR may be followed for the items in addition to that in Annexure-F.
5. The guidelines for implementation of RWH system are available on DJB website.
6. List of documents Annexure-A and check list Annexure-B.
7. The undertaking as per format on plain paper as Annexure-C.
8. The Committee shall be under the chairmanship of Concerned Chief Engineer for recommendation and approval of financial assistance on format as Annexure-D which will be the competent authority and the members of Committee will be as under:

1. Chief Engineer) Concerned, DJB	Chairman
2. SE(Concerned ), DJB	Member
3. Joint Director Revenue/Deputy. Director(R)	Member
4. EE(Maintenance) Concerned	Member

The Financial assistance shall be released by Executive Engineer (Maintenance) concerned after approval of Committee.

9. In case RWH system is found non-functional, rebate on Rain Water Harvesting may be withdrawn besides levy of penalty.

### Annexure-A- Required documents:-

1. Self attested copy of the registration of RWA, CGHS, Pvt. Recognized Schools, Hospitals, Charitable Institutions, NGO Buildings etc and ownership proof in case of individual having properties of plot size of 100sqm and above.
2. Design and layout plan duly marked conveyance system and location of RWH pits.
3. Payment vouchers/ Bill should be enclosed.
4. Undertaking on plain paper as per Annexure-C.
5. Certificate of adequacy and functionality from EE(RWH/GWC/ Registered Architect with Council of Architecture.

### Annexure-B- Check list for documents attached for financial assistance

S.no.	Description of Documents	Yes/No	Page No.
1.	Application for financial aid		
2	copy of registration/ownership proof		
3.	Design with layout plan		
4.	Estimate/ voucher / bill of expenditure		
5.	Certificate of adequacy and functionality		
6.	Undertaking as per Annexure-C		
7.	Claim Performa		

**Annexure-C- Format for Undertaking (On Plain paper)**

Undertaking is made at Delhi on \_\_\_\_\_ (date)

between

I/We \_\_\_\_\_ (Name and addressed of society) whereas the party of first part)

And

EE(Maintenance) on behalf of CEO, DJB here in after referred to as Board party of the second part

First party has agreed to carry out the work of "construction of Rain Water Harvesting Structure" at the premises of the \_\_\_\_\_ (Name and addressed of society) at a cost of Rs. \_\_\_\_\_ in words ( ) as per the design obtained from EE(RWH/GWC) Delhi Jal Board, Room No-208, Varunalaya Ph- I, Jhandewalan, New Delhi-110005, Ph. No. 011-23558264 or from approved consultant/ registered architect with the council of Architecture for technical assistance and properly maintain the same in working condition at all times.

The party of the second part has agreed to pay financial assistance as per scheme of the Board, would be given by DJB as per approval of Committee for the purpose.

*The parties have agreed to abide by the following conditions:*

1. (Name of owner and registration no. in case of society)
2. The amount of financial assistance will only be released after the completion of the structure and on approval of the committee of DJB.
3. That the rain water harvesting system shall be properly maintained in working condition by the first party all the times. The party of first part shall ensure that there is no clogging of filter media. The maintenance shall be subject to inspections of the official deputed for this purpose by the party of second part from time to time.
4. The society/individual will submit report with regard to maintenance of Rain Water Harvesting System every year but adequacy certificate shall be renewed after two years.
5. The rain water harvesting system can be inspected at any time by the officials of DJB to check for proper maintenance.

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6. In case of default in the maintenance of Rain Water Harvesting Structure, the entire amount paid as financial assistance can be recovered from the society/individual by DJB.
  7. Further, in case of default, other benefits being given by Delhi Govt. will also be withdrawn.
  8. The party of 1st part solemnly affirms that no other Govt. funds including MLA fund has been utilized for the Rain Water Harvesting System.
  9. The party of first part solemnly affirms that the payment has been made to the contractor for Rain Water Harvesting Structure only.

**Second Party**  
**EE(Maintenance) Concerned DJB**  
**For and behalf of CEO, DJB**

**First Party**  
**Applicant**



## Annexure-D

**FORMAT** (for seeking approval for committee grant of financial assistance for implementing Rain Water Harvesting Schemes from expert committee)

S. No.	Name of RWA/CGHS /Individual	Address	Whether design issued by DJB/consultant/Architect as per DJB guidelines	Estimated cost (Rs.) given by the applicants	Status of work	Amount admissible for financial assistance	Decision of the committee	Remarks

Member  
SE Concerned

Member  
JDR/DDR concerned

Member  
EE (Main) concerned

Chairman  
CE Concerned

Annexure-E

CLAIM PERFORMA

Date : \_\_\_\_\_

Executive Engineer (Maintenance),  
\_\_\_\_\_  
\_\_\_\_\_

DELHI JAL BOARD

**Subject: Claim for financial assistance for installation of RWH system.**

R/Sir,

I am submitting the claim application for financial assistance for installation of RWH system as under;

S.no.	Description	Details
1.	Name & Address of Site	
2.	Total cost (Amount)	
3.	Claim (Amount)	

Encl: As per check list.

(Signature)  
(Name & Address of Applicant)