



DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF DIRECTOR REVENUE
VARUNALAYA PHASE-II, KAROL BAGH,
NEW DELHI-110005



No. DJB/DOR/EODB/2019/1279 to 1351

Date: - 31/01/2019

INSTRUCTIONAL ORDER

Subject: Joint Inspection for sanction of New Water and Sewer Connection through MCD Portal-OBPS System.

In continuation of Instructional order of even no. dated 14.01.2019 on the above subject, wherein all concerned officers of Delhi Jal Board were directed to ensure online processing of applications received in RMS through **Online Building Permit System (OBPS)** and sanction of the water/sewer connection within the prescribed timelines of 15-days, failing which it will be deemed approved.

2. In this connection, it is reiterated that in case of all applications received through OBPS system, only one **Joint Inspection** for all field activities related to water & sewer connections has to be carried out by all DJB officials whether by Meter Inspector/Meter Reader or Assistant Engineer/Junior Engineer etc. on the date fixed/generated through OBPS system alongwith other agencies. Any visit other than that will be treated as separate procedure under Ease of Doing Business. This means that any field visit by DJB officials (Engineering or Revenue officials) would be jointly alongwith other Departments on the date fixed through online **Common Occupancy-Cum-Completion Certificate Request Form (COCCRF)** and would be communicate through the Chief Engineer (Maintenance) / Executive Engineer (Maintenance) concerned. Steps involved in the process are given in **enclosed Annexure**.

All Officers must ensure strict compliance as any failure to attend the Joint Inspection and resultant delay in sanction of new water/sewer connection or separate visit to the property/plot will be viewed seriously.

This issues with the approval of Competent Authority.

Encl: As above

JDRs/DDRs
EE(Maintenance)
All ZROs

Copy to: -

1. CEO, DJB: for kind information.
2. Member (W/F/DR): for kind information.
3. All CEs: for kind information.
4. Additional Secretary, MoUHA, Maulana Azad Road, Nirman Bhawan, New Delhi - 110 011
5. Commissioner, East Delhi Municipal Corporation, 419, FIE, Patparganj Industrial Area, Delhi-10092.
6. Commissioner, North Delhi Municipal Corporation 4th Floor, Dr. Shyama Prasad Mukherjee Civic Centre, Minto Road, New Delhi.
7. Commissioner, South Delhi Municipal Corporation, 9th Floor, Dr. Shyama Prasad Mukherjee Civic Centre, Minto Road, New Delhi.
8. Guard file.


(R. S. Godbole) 31/1
Director (Revenue)


Director (Revenue) 31/1/19 o/c



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EASE OF DOING BUSINESS (EODB)

Steps involved in processing New Water/Sewer connection request received through MCD portal-OBPS System at the time of applying for Completion Certificate.

- Concerned Chief Engineer (Maintenance) through Email/SMS alerts would be informed about the date of inspection fixed at the time consumer applies for Completion Certificate alongwith water/sewer connection request.
- The said Chief Engineer (Maintenance) would ask the concerned area Executive Engineer & Zonal Revenue Officer to depute suitable Engineering and Revenue officials on the assigned date/time for joint inspection.
(No separate visit to the property/plot by any DJB officials)
- Based on their inspection the Engineering & Revenue officials would give their required report based on which Executive Engineers for Commercial/Bulk Connection and Zonal Revenue Officers for all other cases would sanction the water/sewer connection in 15-days' time limit.
- In case it is not sanctioned within 15-days limit, the water/sewer connection would be deemed approved by the system and responsibility of defaulting officials would be fixed.
