



DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF MEMBER (WATER/DRAINAGE)
VARUNALAYA PHASE-II, KAROL BAGH,
NEW DELHI-110005



No. DJB/Member(Water/Dr.)/EODB/2019/ 3461 / 8552

Date: 22-3-19

INSTRUCTIONAL ORDER

Subject: SOP for Approval of Scheme of Water and Sewer received through OBPS System under Ease of Doing Business.

In continuation of Instructional Order dated 01/02/2019 on the subject mentioned above, the following Standard Operating Procedures (SOP) is circulated for guidance and necessary action: -

Scheme of Water and Sewer: - The Planning Cell works out the estimated water demand for potable and non-potable water as per the approved norms and verifies the capacities of the underground reservoirs which the Project Proponent has to construct. No Hydraulic calculations are sought with respect to the internal Piped Network System including pumping system etc. within the premises. Onus to provide the water supply infrastructure within the premises with sound engineering practices and with applicable standard and norms rests with the applicant only and NOC for water supply/sewerage scheme should not be treated as approval of service plans within the premises. Similarly, Planning Cell (Dr.) assesses the estimated sewage discharge as per the approved norms. Special and General conditions for sanction of water and sewer connection, RWH etc. should be uploaded by Planning Cell on DJB Website and a link should be provided in Reform Under Ease of Doing Business.

Following will be followed in a time bound manner by all concerned for approval of Service Plan-Water and Sewer: -

Step-1: (a) The applicant will apply online in Common Application Form (CAF) on the OBPS portal, the details of applications for NOC of water supply and sewerage scheme to be given by Delhi Jal Board for Building Plans are of following categories: -

- (i) All Group Housing Societies.
- (ii) All Building (Non-Residential) having plot area of 3000 sq. meter and above.

KE (P) 601

Ex. Engineer (P) Colony
Dairy No. 871 25/3/19

(b) The necessary details to be provided by applicant are/Project Proponent are "Key Plan, Layout Plan, Site-Plan (with location of UGR & Capacity of UGR in liters)- Building Floor Plan (all floors with area details & floor wise usage), Total water demand calculation chart based on occupancy as per the development / building. This is required only for calculation of Bulk water demand and general quantum of sewage generated so as to enable sanction of bulk water connection and sewage connection outside the premises of Project Proponent.

Step-2: (a) On successful submission of application, the application will be visible to the Nodal Officers of DJB (CEs-Planning / Maintenance / Project) and E-Mail/SMS alert will also be received by the said Officers.

(b) The application module under OBPS system will be available to the Officers of DJB for according NOC/rejection within 15 days, failing which schemes shall be treated as deemed approved. The applications under the OBPS system will be available at different IDs of Planning Water, Planning Drainage, Maintenance/Project Wings simultaneously to ensure processing the same.

Step-3: The Planning Cell and Maintenance Division can examine the applications parallelly at their level. The internal Day-Wise Timelines and Role-Matrix is enclosed at 'Annexure-A' and Matrix for NOC is given below.

Step-4: (a) Infrastructure Charges will be applicable in accordance with Circular/Instructional Order No. DJB/DOR/DD(HQ)/2017/381 to 507 dated 18.01.2017, clarification No. DJB/DOR/DD(R)HQ-I/2017/3014 to 3154 dated 21.03.2017 (including matrix given below in the Instructional Order) and No. DJB/DOR/DD(HQ)II/2017/9245 to 9346 dated 15.09.2017 regarding exemption of Infrastructure Charges and fixed Development Charges for Commercial/Industrial connections will be applicable. However, Planning Water and Drainage will assess the water demand and sewage discharge respectively for the purpose of NOC of water supply and sewerage schemes for sanction of Building Plans under OBPS System along with terms and conditions.

(b) Water demand and IFC for water shall be calculated and approved by Planning Water, and IFC for sewage shall be calculated and approved by Planning Drainage, which will

be communicated to concerned Chief Engineers Maintenance/Project by Planning Water and Drainage wing separately within 7- Calendar days including applicable conditions and disclaimers.

Step-5: (a) Chief Engineers (Maintenance/Project) will examine technical feasibility and availability of bulk water and sewer connection to be provided at the time of completion stage. Maintenance Division will ensure NOC/rejection of the Scheme on the OBPS System by 14th day from the date of application alongwith uploading approval letter with necessary applicable conditions & disclosures etc., if any, positively failing which responsibility of responsible officers will be fixed.

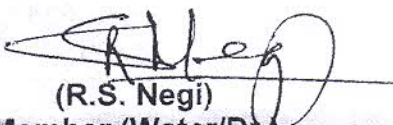
(b) Following Table is given for guidance for conveying NOC or Rejection of Scheme for Water and Sewer received through the OBPS System by Maintenance Divisions: -

Sl. No.	Availability of water and feasibility of sanction of water connection	Feasibility of sanction of sewer connection	Sanction of Water Supply and Sewerage Schemes and Issue of NOC for Sanction of Building Plans
1.	Yes	Yes	Both Water Supply and Sewerage Schemes are to be approved and NOC for sanction of Building Plans is to be given subject to condition of deposition of IFC for water and sewage, which needs to be deposited by the consumer, through OBPS System before release of Building Plans by the respective MCD.
2.	Yes	No	Both Water Supply and Sewerage Schemes are to be approved and NOC for sanction of Building Plans is to be given subject to condition of deposition of IFC for water and sewage, which needs to be deposited by the consumer, through OBPS System before release of Building Plans by the respective MCD. Sewerage Management will be applicable till sewer connection cannot be extended by DJB
3.	No	Yes	Both water supply and sewerage schemes are to be approved and NOC for sanction of Building Plans is to be given subject to condition of deposition of IFC for water and sewage, which needs to be deposited by the consumer, through OBPS System before release of Building Plans by the respective MCD. Water Supply Scheme is to be approved with the condition that applicant has to make his own arrangement for water till the time water connection is

			made available to him. Onus of obtaining requisite permission from the concerned authorities for extraction of ground water shall be that of the applicant. DJB wherever required may facilitate for the supply of water from alternate sources and help in obtaining requisite permissions for extraction of ground water (wherever allowed), but onus of obtaining permission from the concerned authorities shall be that of applicant Project Proponent.
4.	No	No	Water supply and sewerage schemes shall not be approved and NOC for sanction of Building Plans is to not to be given. IFC on both shall not be demanded.

Above instructions are for strict compliance and any deviation or by passing the same will invite disciplinary action against the defaulting officials.

Encl: As above

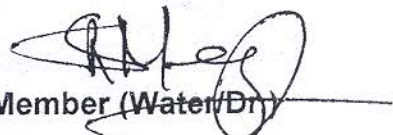

(R.S. Negi)
Member (Water/DM)

All CE's/SE's/EEs

DOR/All JDs(R) /DDs(R).

Copy to: -

1. CEO, DJB: for kind information.
2. Additional Secretary, MoUHA : Maulana Azad Road, Nirman Bhawan, New Delhi - 110 011
3. Under Secretary, MoUHA : Maulana Azad Road, Nirman Bhawan, New Delhi - 110 011
4. Commissioner, East Delhi Municipal Corporation, 419, FIE, Patparganj Industrial Area, Delhi-10092.
5. Commissioner, North Delhi Municipal Corporation 4th Floor, Dr. Shyama Prasad Mukherjee Civic Centre, Minto Road, New Delhi.
6. Commissioner, South Delhi Municipal Corporation, 9th Floor, Dr. Shyama Prasad Mukherjee Civic Centre, Minto Road, New Delhi.
7. Guard file.


Member (Water/DM)

