



DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (D)
VARUNALAYA PHASE-II: KAROL BAGH
NEW DELHI-110005



STOP CORONA
"WASH YOUR HAND" "WEAR MASK" "MAINTAIN SOCIAL DISTANCING"

NO.F.DJB/AC (D)/Media Advisors/2021/1193

DATED: 21/10/2021

Subject : Engagement of Media Advisor (Print) in Delhi Jal Board.

Please find enclosed herewith a copy of notification for uploading on DJB website immediately.

Encl : As above

(VIRENDER SINGH)
ASSISTANT COMMISSIONER (D)

EE (EDP)



Prag-I (EDP)

S.T.N.
21.10.2021
EE (EDP)



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NO.F.DJB/AC(D)/Media Advisors/2021/ 1193

DATED: 21/10/2021

Subject: - Engagement of Media Advisor (Print) on contractual basis in Public Relations Department of DJB for one year.

Applications are invited from the eligible candidates for engagement as **Media Advisor (Print)** on contractual basis purely. The detail of the number of posts, required experience, qualification and remuneration has been fixed as under:-

S. No.	Name of Post	No. of Post	Qualification	Remuneration
1.	Media Advisor (Print)	01	- Graduate with full time PG degree or Post Graduate Diploma in Mass Communications / Public Relations / Journalism from recognized Institute / University with minimum 60 % marks or equivalent. 05 years of experience in handling print media / stakeholders preferably in a Govt. Department / Undertaking/ PSUs /Board/ Reputed media units. - Command over Hindi and English Languages (Verbal along with written).	75,000/- (per month) approx.

The applications must reach the office of the undersigned in the application format attached with this circular. Applications must reach this office on or before **05.12.2021** with enclosures of qualifications and experience. The proforma is also available in our website and filled proforma with requisite document may be mailed to ac.ddjb@gmail.com. The applications received after due date and incomplete not attached with the required documents will be solely rejected.


(VIRENDER SINGH)
ASSTT. COMMISSIONER (D)

**PROFORMA FOR APPLICATION FOR THE POST OF MEDIA ADVISOR (PRINT) IN
DELHI JAL BOARD**

PERSONAL DATA (TO BE FILLED BY CANDIDATE)

(The application must be neatly typed and legible. The applications illegible or with incomplete information will not be entertained)

PASTE RECENT
PASSPORT
SIZE
PHOTOGRAPH

1.	FULL NAME (in capital letters)				
2.	Gender				
3.	Date of Birth				
4.	Present Address				
5.	Language (Tick applicable category)		English - (Y/N)	Verbal - (Y/N)	Written - (Y/N)
Hindi - (Y/N)			Verbal - (Y/N)	Written - (Y/N)	
6.	Phone No.				
7.	E-mail address				
8.	Educational & Technical qualifications				
	Qualification(s)	subject	year	Division & percentage	Institution/University/ place/ country
(i)					
(ii)					
(iii)					
(iv)					
9.	Experience details (Complete Service profile)				
	Type of posting	Pay	Designation	Department	Tenure period
(i)					
(ii)					
(iii)					

It is to certify that I have gone through all the details mentioned in notification for the above post and I abide by all the terms and conditions of Delhi Jal Board.
The above information furnished by me is correct.

Signature: _____
Place: _____