



DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF THE DEPUTY DIRECTOR (D)
VARUNALAYA PHASE-II: KAROL BAGH
NEW DELHI-110005



F.no. DJB/DD (D)/Type test/2025/- 1109 to 1110

Dated:- 01/10/2025

C I R C U L A R

Subject: Type-Writing Test for Junior Assistants of Delhi Jal Board

Applications were invited, to conduct the Type-writing test for Junior Assistants who have been appointed in Delhi Jal Board on compassionate ground or promoted from Class-IV to Jr. Assistant through Limited Departmental Competitive Examination against promotion quota subject to qualify the type-writing test. 2025. It is hereby, circulated for information of all such Junior Assistants that the said Type-Writing test has been scheduled on **10.10.2025 & 11.10.2025 at ITI, Jail Road, New Delhi-110064** from 09.00 AM onwards, as per the Annexure list of eligible candidates and schedule attached herewith.

General guidelines for candidates have also been provided overleaf. All the concerned DDOs to get this circular noted by all the concerned candidates who have applied for the said type-writing test failing which, the responsibility shall lie with the DDOs/Controlling Officers concerned.

Suvarna Tushaba Shinde Ogale
01/10/2025

(SUVARNA TUSHABA SHINDE OGALE)
Deputy Director (D)

All DDOs to circulate among their staff

Copy to:-

1. PA to Member (Admn.) for kind information please
2. PA to Dir (A&P) for kind information please.
3. DD(IT), for uploading the details on DJB Website.

Suvarna Tushaba Shinde Ogale
01/10/2025

Deputy Director (D)

Guidelines for Examination

1. Candidates have to report to the exam centre on 10.10.2025 & 11.10.2025 as per the schedule attached and at the allocated time slot.
2. Candidates shall be escorted to their exam room and seated at their system after verification of their credentials. Candidates need to carry their official ID card and/or Photo ID card issued by the Govt. of India for the purpose.
3. The candidates shall be given sufficient time to get acclimatized to their systems and practice on the keyboard. After that they will sign an undertaking regarding proper functioning of their systems and keyboard.
4. The type test shall be of **10 minutes duration** and all candidates shall be provided typing material in standard format.
5. After finishing the test, candidates shall save their respective files on their system as per the instructions provided to them.
6. The answer sheet of candidates shall be printed and are required to be signed by them. All candidates should note that they have to sign their answer sheet before leaving the exam venue. Unsigned answer sheet shall not be considered for evaluation and such candidates will be marked absent.

Sr. NO.	Name of Employee	Father/Husband Name	Date of Birth	Emp Code	Designation	Speed	Date of Test	Reporting Time
1	Sh. Praveen Kumar	Lt. Sh. Suryakant Singh	26-09-1992	20019761	Junior Assistant	30 WPM	10.10.2025	9:00 AM
2	Sh. Pradeep Kumar Bhardwaj	Lt. Sh. Banwari Lal	27-07-1992	20019948	Junior Assistant	30 WPM	10.10.2025	9:00 AM
3	Jyoti Sharma	Sh. Rajiv Sharma	03.01.1984	20019252	Junior Assistant	30 WPM	10.10.2025	9:00 AM
4	Sh. Rahul Sharma	Lt. Sh. Suresh	10-07-1992	20019815	Junior Assistant	30 WPM	10.10.2025	9:00 AM
5	Sh. Yogesh Kumar	Lt. Sh. Kishori Lal	11-10-1995	20019772	Junior Assistant	30 WPM	10.10.2025	9:00 AM
6	Sh. Hari Om Pal	Lt. Sh. Shyam Sunder	30-12-1991	20019930	Junior Assistant	30 WPM	10.10.2025	9:00 AM
7	Sh. Himanshu	Lt. Sh. Moti Chand	16-03-1993	20020183	Junior Assistant	30 WPM	10.10.2025	9:00 AM
8	Sh. Sunil Kumar	Lt. Sh. Raj Kumar	10-01-1982	20020041	Junior Assistant	30 WPM	10.10.2025	9:00 AM
9	Vikash Kumar Sharma	Suresh Chand Sharma	22-09-1990	20018299	Junior Assistant	30 WPM	10.10.2025	9:00 AM
10	Raji N.R.	Manoj Kumar V.S.	14-07-1991	20019225	Junior Assistant	30 WPM	10.10.2025	9:00 AM
11	Aditya Kumar	Lt. Sh. Narajan Parsad	09-08-1988	20020191	Junior Assistant	30 WPM	10.10.2025	9:00 AM
12	Ajay Kumar	Charan Singh	15-10-1982	20017920	Junior Assistant	30 WPM	10.10.2025	9:00 AM
13	Sh. Kapil Kumar	Lt. Sh. Rakesh Kumar	05-07-1987	20019884	Junior Assistant	30 WPM	10.10.2025	9:00 AM
14	Sh. Praveen	Lt. Sh. Govind Ram	30-04-1993	20019911	Junior Assistant	30 WPM	10.10.2025	9:00 AM
15	Sh. Ashwani	Lt. Sh. Satya Veer Sharma	15-02-1989	20019724	Junior Assistant	30 WPM	10.10.2025	9:00 AM
16	Sh. Prahlad Kumar	Lt. Sh. Suresh	03-03-1989	20019868	Junior Assistant	30 WPM	10.10.2025	9:00 AM
17	Sh. Shailendra Singh	Lt. Sh. Mukesh	23-11-1992	20019977	Junior Assistant	30 WPM	10.10.2025	9:00 AM
18	Sh. Lokesh	Lt. Sh. Satbir Singh	21-01-1991	20019960	Junior Assistant	30 WPM	10.10.2025	9:00 AM
19	Sh. Sumit Bansal	Lt. Sh. Sukhbir Singh	10-10-1991	20020015	Junior Assistant	30 WPM	10.10.2025	9:00 AM
20	Ankit Kumar	Madanpal Singh	24-01-1990	20019181	Junior Assistant	30 WPM	10.10.2025	9:00 AM
21	Shalu Saini	Ramesh Kumar Saini	16-10-1991	20018240	Junior Assistant	30 WPM	10.10.2025	11:00 AM
22	Sh. Suraj Singh	Lt. Sh. Keshav Prashad	25-05-1989	20019864	Junior Assistant	30 WPM	10.10.2025	11:00 AM
23	Sh. Lalit Kumar	Lt. Sh. Rishipal	09-09-1991	20019970	Junior Assistant	30 WPM	10.10.2025	11:00 AM
24	Sh. Ajay Gautam	Lt. Sh. Chajju Ram	07-01-1992	20019834	Junior Assistant	30 WPM	10.10.2025	11:00 AM
25	Sh. Rohit Kumar Shakya	Lt. Sh. Rajender kumar	23-09-1990	20019921	Junior Assistant	30 WPM	10.10.2025	11:00 AM
26	Sh. Sonu Kumar	Lt. Sh. Ram Phal	10-10-1988	20019953	Junior Assistant	30 WPM	10.10.2025	11:00 AM
27	Karunesh Kumar Mittal	Arvind Kumar Mittal	19-10-1984	20018344	Junior Assistant	30 WPM	10.10.2025	11:00 AM
28	Satish Kumar	Bhoole Singh	06-01-1984	20018202	Junior Assistant	30 WPM	10.10.2025	11:00 AM
29	Smt. Manisha Devi	Lt. Sh. Kuldeep	10-12-1987	20019984	Junior Assistant	30 WPM	10.10.2025	11:00 AM
30	Pardeep Kumar	Veerpall Singh	02-02-1985	20018783	Junior Assistant	30 WPM	10.10.2025	11:00 AM
31	Ms. Shagun Rani	Lt. Sh. Ramesh Chand	13-11-1992	20019855	Junior Assistant	30 WPM	10.10.2025	11:00 AM
32	Manjeet Singh	Pratap Singh	14-09-1985	20018288	Junior Assistant	30 WPM	10.10.2025	11:00 AM
33	Sh. Anil Kumar	Lt. Sh. Lala Ram	15-10-1990	20019983	Junior Assistant	30 WPM	10.10.2025	11:00 AM

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34	Sh. Hardatt	Lt. Sh. Balkishan	08-04-1985	20019811	Junior Assistant	30 WPM	10.10.2025	11:00 AM
35	Rajnish Kumar	Shyam Kishore	19-06-1986	20017574	Junior Assistant	30 WPM	10.10.2025	11:00 AM
36	Sh. Saroj Kumar Kamat	Lt. Sh. Samar Lal	17-05-1991	20019982	Junior Assistant	30 WPM	10.10.2025	11:00 AM
37	Sh. Rahim	Lt. Sh. Prem Singh	02-02-1993	20019777	Junior Assistant	30 WPM	10.10.2025	11:00 AM
38	Sh. Sonu	Lt. Sh. Rajbir Singh	12-10-1989	20020073	Junior Assistant	30 WPM	10.10.2025	11:00 AM
39	Sh. Pradeep	Lt. Sh. Dayanand	19-06-1992	20019820	Junior Assistant	30 WPM	10.10.2025	11:00 AM
40	Deepak	Hardayal	15-11-1985	20017735	Junior Assistant	30 WPM	10.10.2025	11:00 AM
41	Sh. Nitin	Lt. Sh. Gulab Rai	27-07-1985	20019786	Junior Assistant	30 WPM	10.10.2025	1:30 PM
42	Sh. Sandeep Kumar	Lt. Sh. Ramesh	20-05-1993	20019764	Junior Assistant	30 WPM	10.10.2025	1:30 PM
43	Meetu Goswami	Lt. Sh. Suresh Kumar Goswami	21-07-1988	20019841	Junior Assistant	30 WPM	10.10.2025	1:30 PM
44	Sh. Tarun Kumar	Lt. Sh. Ramesh Kumar	07-06-1988	20019749	Junior Assistant	30 WPM	10.10.2025	1:30 PM
45	Sh. Milind Kumar	Lt. Sh. Ashok Kumar	15-12-1989	20019846	Junior Assistant	30 WPM	10.10.2025	1:30 PM
46	Sh. Ankit Tyagi	Lt. Sh. Anil Tyagi	20-02-1992	20019710	Junior Assistant	30 WPM	10.10.2025	1:30 PM
47	Sh. Dharmendra Singh	Lt. Sh. Mahavir Singh	25-04-1990	20019711	Junior Assistant	30 WPM	10.10.2025	1:30 PM
48	Sh. Ajay	Lt. Sh. Devanand	01-07-1994	20019918	Junior Assistant	30 WPM	10.10.2025	1:30 PM
49	Shalu Sharma	Dharam Dev Shukla	21-11-1985	20017966	Junior Assistant	30 WPM	10.10.2025	1:30 PM
50	Sh. Arun Kumar	Lt. Sh. Shyam Ved Singh	02-03-1988	20019807	Junior Assistant	30 WPM	10.10.2025	1:30 PM
51	Sh. Neeraj Kumar Beniwal	Lt. Sh. Satish Kumar Beniwal	03-03-1993	20019805	Junior Assistant	30 WPM	10.10.2025	1:30 PM
52	Sh. Manish Kumar Bhati	Lt. Sh. Vijay Kumar Bhati	20-09-1992	20020129	Junior Assistant	30 WPM	10.10.2025	1:30 PM
53	Nitin Tomer	Satendra Pal	10-10-1988	20017823	Junior Assistant	30 WPM	10.10.2025	1:30 PM
54	Sh. Arjun	Lt. Sh. Kishori Lal	15-07-1984	20019836	Junior Assistant	30 WPM	10.10.2025	1:30 PM
55	Smt. Shashi Pal	Lt. Sh. Braham Pal	12-10-1992	20019912	Junior Assistant	30 WPM	10.10.2025	1:30 PM
56	Sh. Amit Kumar	Lt. Sh. Satish Kumar	19-09-1990	20020051	Junior Assistant	30 WPM	10.10.2025	1:30 PM
57	Sh. Ravinder Kumar	Lt. Sh. Nanak Chand	05-12-1989	20019927	Junior Assistant	30 WPM	10.10.2025	1:30 PM
58	Sh. Pradeep Kumar Sharma	Lt. Sh. Hari Shankar	15-11-1991	20019873	Junior Assistant	30 WPM	10.10.2025	1:30 PM
59	Sh. Jayant Kant	Lt. Sh. Devender Kumar	04-07-1993	20019822	Junior Assistant	30 WPM	10.10.2025	1:30 PM
60	Sh. Kadam Singh	Lt. Sh. Ramu	15-07-1990	20019881	Junior Assistant	30 WPM	10.10.2025	1:30 PM
61	Sh. Manish Kumar	Lt. Sh. Ranjit Singh	01-11-1990	20019933	Junior Assistant	30 WPM	10.10.2025	3:00 PM
62	Anil Kumar (PCAMR)	Dhanraj	04-04-1991	20018222	PCAMR	30 WPM	10.10.2025	3:00 PM
63	Sh. Bharat	Lt. Sh. Bir Singh	15-08-1989	20019800	Junior Assistant	30 WPM	10.10.2025	3:00 PM
64	Sh. Arpit	Lt. Sh. Mange Ram	28-08-1994	20019796	Junior Assistant	30 WPM	10.10.2025	3:00 PM
65	Deepak Shokeen	Azad Shokheen	01-08-1988	20018470	Junior Assistant	30 WPM	10.10.2025	3:00 PM
66	Sh. Bhupender Singh	Lt. Sh. Biraham Singh	03-04-1991	20019783	Junior Assistant	30 WPM	10.10.2025	3:00 PM
67	Smt. Savita	Lt. Sh. Manoj Kumar	01-04-1987	20019936	Junior Assistant	30 WPM	10.10.2025	3:00 PM

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68	Sh. Neeraj	Lt. Sh. Suresh Kumar	24-08-1993	20019842	Junior Assistant	30 WPM	10.10.2025	3:00 PM
69	Sh. Varun Beniwal	Lt. Sh. Tara chand Beniwal	15-07-1982	20019707	Junior Assistant	30 WPM	10.10.2025	3:00 PM
70	Sh. Sunil Kumar Bharti	Lt. Sh. Puddan Lal Bharti	31-12-1994	20019917	Junior Assistant	30 WPM	10.10.2025	3:00 PM
71	Sh. Abhaydev Singh	Lt. Sh. Kanwar Pal Singh	20-11-1989	20020040	Junior Assistant	30 WPM	10.10.2025	3:00 PM
72	Arvind Kumar	Sukhpal	13-08-1985	20017925	Junior Assistant	30 WPM	10.10.2025	3:00 PM
73	Sh. Ram Naresh Yadav	Lt. Sh. Tek Chand	30.01.1981	20019740	Junior Assistant	30 WPM	10.10.2025	3:00 PM
74	Sh. Naresh Kumar Bhure	Lt. Sh. Sardar Singh	11-02-1988	20019774	Junior Assistant	30 WPM	10.10.2025	3:00 PM
75	Sh. Rajesh	Lt. Sh. Prabhu Nath	10-11-1994	20020155	Junior Assistant	30 WPM	10.10.2025	3:00 PM
76	Manish Sharma	Om Prakash Sharma	29-02-1984	20018315	Junior Assistant	30 WPM	10.10.2025	3:00 PM
77	Kuldeep Kr. Gond	Sh. Jay Kishor	07.01.1992	20019269	Junior Assistant	30 WPM	10.10.2025	3:00 PM
78	Sh. Ankit Janghu	Lt. Sh. Naresh Kumar	16-12-1996	20019938	Junior Assistant	30 WPM	10.10.2025	3:00 PM
79	Sh. Rahul Thapliyal	Lt. Sh. Yadav Chand Thapliyal	16-07-1993	20019753	Junior Assistant	30 WPM	10.10.2025	3:00 PM
80	Sh. Devender	Lt. Sh. Dharmabir Singh	15-09-1987	20019798	Junior Assistant	30 WPM	10.10.2025	3:00 PM
81	Deepak	Sh. Rajender	12-02-1991	20020196	Junior Assistant	30 WPM	11.10.2025	10:00 AM
82	Naveen Kumar	Sh. Ram Mehar	04-03-1985	20018169	Junior Assistant	30 WPM	11.10.2025	10:00 AM
83	Sh. Yugdeep Bhardwaj	Lt. Sh. Alok Kumar Sharma	16-05-1997	20019755	Junior Assistant	30 WPM	11.10.2025	10:00 AM
84	Sh. Ravi	Lt. Sh. Satpal	01-04-1990	20019722	Junior Assistant	30 WPM	11.10.2025	10:00 AM
85	Sh. Vikas Deswal	Lt. Sh. Bijender Singh	21.09.1996	20020188	Junior Assistant	30 WPM	11.10.2025	10:00 AM
86	Pradeep Kumar	Mahavir Singh	05-10-1983	20011872	Junior Assistant	30 WPM	11.10.2025	10:00 AM
87	Sh. Lakhna Yadav	Lt. Sh. Mahipal Singh Yadav	20-01-1995	20019885	Junior Assistant	30 WPM	11.10.2025	10:00 AM
88	Sh. Kapil Kumar Sharma	Lt. Sh. Shiv Kumar Sharma	01-06-1989	20019750	Junior Assistant	30 WPM	11.10.2025	10:00 AM
89	Pawan Chaudhary	Karam Veer Singh	04-07-1987	20018267	Junior Assistant	30 WPM	11.10.2025	10:00 AM
90	Sh. Shailender Kumar	Lt. Sh. Ram pal singh	31.08.1985	20019754	Junior Assistant	30 WPM	11.10.2025	10:00 AM
91	Deepak Shokeen	Azad Shokheen	01-08-1988	20018470	Junior Assistant	30 WPM	11.10.2025	10:00 AM
92	Sh. Ajay Kumar	Lt. Sh. Amar Pal Singh	21-12-1994	20019778	Junior Assistant	30 WPM	11.10.2025	10:00 AM
93	Sh. Rohit	Lt. Sh. Randheer Singh	02-05-1994	20019975	Junior Assistant	30 WPM	11.10.2025	10:00 AM
94	Sh. Gaurav Chaudhary	Lt. Sh. Madanvir Singh	06-11-1991	20019883	Junior Assistant	30 WPM	11.10.2025	10:00 AM
95	Sh. Arun Kumar	Lt. Sh. Achche Lal	14-01-1987	20019802	Junior Assistant	30 WPM	11.10.2025	10:00 AM
96	Navin Kumar	Sh. Jeet Pal	15-07-1991	20019934	Junior Assistant	30 WPM	11.10.2025	10:00 AM
97	Sh. Sonu Sharma	Lt. Sh. Om Prakash Sharma	12-03-1989	20019760	Junior Assistant	30 WPM	11.10.2025	10:00 AM
98	Sh. Vilson	Lt. Sh. Jaswant Singh	10-12-1993	20020193	Junior Assistant	30 WPM	11.10.2025	10:00 AM
99	Sh. Manoj Kumar	Lt. Sh. Bhagwan Das	10-05-1982	20019838	Junior Assistant	30 WPM	11.10.2025	10:00 AM

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100	Sh. Jai Singh	Lt. Sh. Charan Singh	18-04-1984	20019856	Junior Assistant	30 WPM	11.10.2025	10:00 AM
101	Kapil Koushik	Ramkishan Sharma	19-11-1987	20019244	Junior Assistant	30 WPM	11.10.2025	11:30 AM
102	Sh. Pradeep Tyagi	Lt. Sh. Bal Kishor Tyagi	01-07-1991	20020162	Junior Assistant	30 WPM	11.10.2025	11:30 AM
103	Sh. Vijay Singh	Lt. Sh. Mangal Singh	10-06-2016	20019775	Junior Assistant	30 WPM	11.10.2025	11:30 AM
104	Sh. Sourav	Lt. Sh. Sultan Singh	08-07-1993	20020190	Junior Assistant	30 WPM	11.10.2025	11:30 AM
105	Sh. Purushotam Singh	Lt. Sh. Hoshier	20-08-1988	20019715	Junior Assistant	30 WPM	11.10.2025	11:30 AM
106	Sh. Kapil Kumar	Lt. Sh. Anand Kumar	30-09-1992	20020017	Junior Assistant	30 WPM	11.10.2025	11:30 AM
107	Seema	Bharat Bhushan	07-05-1981	20018905	Junior Assistant	30 WPM	11.10.2025	11:30 AM
108	Sh. Ravi	Lt. Sh. Om Prakash	24-05-1991	20020042	Junior Assistant	30 WPM	11.10.2025	11:30 AM
109	Sh. Rahul	Lt. Sh. Balwant Singh	29-11-1991	20019793	Junior Assistant	30 WPM	11.10.2025	11:30 AM
110	Sh. Shyam Sunder	Lt. Sh. Shiv Prakash	24-04-1988	20019944	Junior Assistant	30 WPM	11.10.2025	11:30 AM
111	Smt. Lata sharma	Lt. Sh. Prakash chand Sharma	17-07-1987	20019727	Junior Assistant	30 WPM	11.10.2025	11:30 AM
112	Sh. Ravi Kumar	Lt. Sh. Kartar Singh	01-03-1988	20019848	Junior Assistant	30 WPM	11.10.2025	11:30 AM
113	Sh. Neeraj Kumar	Lt. Sh. Janak Singh	01-07-1991	20019808	Junior Assistant	30 WPM	11.10.2025	11:30 AM
114	Sh. Gurdeep	Sh. Rajbir Singh	03-01-1991	20019792	Junior Assistant	30 WPM	11.10.2025	11:30 AM
115	Sh. Vishal Kumar	Sh. Rakesh Kumar	20-11-1992	20019986	Junior Assistant	30 WPM	11.10.2025	11:30 AM

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