



DELHI JAL BOARD
GOVERNMENT OF NCT OF DELHI
OFFICE OF THE MEMBER (A)
VARUNALAYA, PHASE-II, KAROL BAGH, NEW DELHI-110005



Member(A)/Order/2026/ 19097

Date: 15.05.2026

Instructional Order

In pursuance of the appeal made by the Hon'ble Prime Minister to reduce the consumption of petroleum products and promote sustainable practices to strengthen energy security and self-reliance, the following directions are hereby issued for strict compliance by all officers and units of the Delhi Jal Board (DJB):

1. Vehicle Optimization: The use of official vehicles by officers/officials shall be minimized to the extent possible.
2. Promotion of Green Mobility: The use of public transport and Electric Vehicles (EVs) is to be actively promoted. The Department shall undertake the electrification of its existing vehicle fleet on a priority basis.
3. Mandatory Pooling: During official visits, officers shall preferably travel together using pooled vehicles, EVs, or public transport.
4. EV Tanker Roadmap: RPC, DJB shall prepare and implement a time-bound roadmap for replacing the existing self-owned tanker fleet with Electric Vehicle (EV) tankers.
5. Digital Communication: Virtual meetings shall be encouraged as the primary mode of interaction to reduce avoidable physical travel.
6. Observation of "No Car Day": Every Monday shall be observed as "No Car Day." On this day, all officers and staff are encouraged to utilize public transport or organized pooling arrangements.
7. Infrastructure Development: All offices and establishments under the jurisdiction of DJB shall ensure the immediate installation and operationalization of EV charging infrastructure.
8. Restriction on Foreign Travel: No officer or official shall undertake any foreign visit, whether in a personal or official capacity, until further orders. All pending proposals for foreign travel are hereby dropped, and any leave already sanctioned for this purpose stands cancelled with immediate effect.
9. Monitoring & Compliance: Weekly compliance reports regarding the implementation of the aforementioned measures must be submitted to the office of the undersigned.

These directions shall come into force with immediate effect. Non-compliance shall be viewed seriously.

15/05/2026
Swetika Sachan
Member (Admin.)

All Concerned Officers

Copy for information to:

1. CEO, Delhi Jal Board.
2. Member (Finance)/Member (WS)/Member (DR).
3. All Chief Engineers/Directors/Joint Directors.
4. EE (EDP) – for uploading on the website of DJB.
5. Guard File.

Dy. Director (IT)

Delhi Jal Board, GNCTD

Dy. No. 890

18/5/26 D(I.T.)

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20/5/26

15/05/2026
Member (Admin.)