OFFICE OF THE DEPUTY DIRECTOR (L&E)
DELHI JAL BOARD: GOVT. OF N.C.T. DELHI
VARUNALAYA PHASE-II, KAROL BAGH, NEW DLEHI
Ph. No. 011-23521266, E-mail:-acle309@gmail.com

Office Order No 161

Dated 19.8.26

Consequent upon the recommendation and approval of the Allotment Advisory Committee for DJB accommodation of fresh type allotment of Type-IV quarters to the officers for the period from 01.03.2026 to 31.07.2026 on seniority-cum-choice basis as per detail given below:

Fresh Allotment of Quarters:-

S.No.	Emp. details	Recommended by AAC
1.	Sh. Gulesh Jamar S/o Sh. Gopi Chand, Chemist, Emp No. 20000085, Level-9, R/o H.NO. B-8/3, Sadafpur Ext Karawal Nagar, Delhi C/o CWA (W&S) I	Qtr. no. 12, Type IV, Jal Vihar
2.	Sh. Pankaj Kumar S/o Sh. Jay Mangal Singh, EE(Civil), Emp. No. 20019445, Level-11 R/o Qtr. no. 02, Type IV, Varun Niketan, Shadipur C/o EE(C)Dr-XV	Qtr. no. D-7, Type IV, Defence Colony MCD Flat

The applicants/employees who were not allotted DJB accommodation despite being mentioned in the provisional seniority list of Type-IV for the period w.e.f. 01.03.2026 to 31.07.2026, due to non availability of desired DJB accommodation/locality and seniority cum choice basis, may apply for desired accommodation.

TERMS & CONDITIONS

1. The allottee will convey his acceptance regarding the change allowed/ quarter allotted to him/her to the office of Concerned Estate Manager within 05 days of receipt of this order, as per acceptance form enclosed.
2. Any representation for allowing more time for acceptance/occupation of above allotted quarter on any ground shall not be entertained.
3. As per rule SR 317-B-10, if an employee fails to accept the allotment within 05 days or take possession of the quarter after acceptance within 08 days of receipt of all the necessary clearances, allotment shall be cancelled and he/she shall not be eligible for another allotment for a period of one year from the date of allotment letter. No further correspondence shall be made in this regard.
4. The electricity, water and gas charges etc. will be borne and paid by the allottee.
5. Subletting or un-authorized addition/alteration/misuse or raising any unauthorized construction on the vacant land surrounding the quarter are strictly prohibited and shall result in automatic cancellation of allotment. For period of subletting, penal rent decided by the authority will be charged.
6. Recovery of HRA will be made by the DDO under the provision of FR 45 A and other relevant rules.
7. An employee may apply for change of accommodation of the same type as he/she is entitled, whichever is lower. Change shall be allowed once in respect of same type of quarter.
8. The Allottee is a regular Govt. Servant. In case if the case allottee has expired or unauthorized absent, the quarter will not be handed over.
9. The allottee will surrender the allotted quarter on his/her retirement as per rules.
10. While taking over the possession, the checking of inventory of the flat will be done and the allottee will sign it indicating fans furnishing in the flat. While handing over possession, if deficiencies are noted, the allottee will be liable to pay for the same as damages.
11. Quarter will be handed over to the allottee on the basis of **"Possession Slip"** issued by the office of Assistant Commissioner (L&E) after accepting the terms & condition mentioned here.
12. The ownership of the quarter will vest exclusively with Delhi Jal Board. The allottee will not claim any ownership right for the above quarter.
13. In case of change of quarter, the allottee is directed to handover the vacant possession of the quarter in which he is residing at present on the very same day when he/she takes over the possession of changed quarter.
14. No change of accommodation, including allotment of higher type of accommodation, shall be allowed during the period of six months preceding the date of superannuation.
15. In case of change of quarter the allottee will clear the electricity/Bio Gas of the quarter already occupied by him and get the electricity connection disconnected from his name and submit the **No Dues Certificates** in the office of Assistant Commissioner (L&E) within 7 days. The J.E. Concerned will ensure that the electricity/Bio Gas Charges Also at the time of

submitting acceptance for change of quarter, the allottee will submit the copies of last paid electricity/Bio Gas bills.

16 Allottee is liable to abide all Govt. Accommodation Rules (subject to revision time to time) as issued by Directorate of Estate, GOI.

17 Allottee must submit photograph of his family members at the time of submission of acceptance.

18 Applicants who have been allotted quarter under reserved category (i.e. SC/ST and EWS) shall submit their certificate at the time of submission of acceptance.

19/08/2024

(Gopal Aggarwal)
Deputy Director (L&E)

No. DJB/DD(L&E)/Allotment type-IV/2026/ 8594. Dated: 19/08/2024

Copy to:-

1. OSD to Hon'ble Minister (Water), GNCTD: for information, please.
2. PS to CEO, DJB: for information of the CEO, DJB, Please.
3. P.A. to Member (A): for information of the Member (A) please.
4. Director (A&P) for kind information please.
5. Estate Manager/Ex. Engineer (C) Plant WW/ EE(C)Plant SDW/SE / EE(C) Plant SDA NW/EE(C) I along with one spare copy of AE(C) concerned for handing/taking over of the quarter and with request to make the quarter in habitable condition.
6. DDO concerned with the request to place the copy of this order in PF&SB of individual and ensure to deduction of HRA and normal license fee of the quarter from the allottee.
7. Account Officer / AAO concerned to ensure deduction of HRA and normal license fee of the quarter from the applicants.
8. AO Allotment Clerk Type-IV to Dy. Dir. (L&E).
9. Individual through DDO.
10. D&C clerk.
11. DD (IT): to publish the said office order on the official website of the Delhi Jal Board.
12. Office Order Book.

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21/08/2024

Deputy Director (L&E)

Dy. Director (IT)
Delhi Jal Board, GNCTD
Dy. No. 1481 20/8/26