GOVERNMNET OF NCT OF DELHI: DELHI JAL BOARD
OFFICE OF THE DIRECTOR (FINANCE & ACCOUNTS)
JHANDEWALAN, KAROL BAGH, NEW DELHI – 11000

F.No. DJB/DIR. (F&A)/Pen.-Disb./2026-27/e 253 Date:- 01-09-2026

OFFICE ORDER 02

Subject: - Alternative mode of verification for grant/continuation of family pension to unmarried/ divorced/widowed daughters beyond 25 years of age.

Reference:- Office Order no. 7 issued under file no. DJB/Dir.(F&A)/Pension (disb.)/2015 dated 07.04.2015.

In accordance with Rule 50 of the CCS (Pension) Rules, 2021, family pension may, subject to the prescribed conditions, be granted continued to an unmarried, widowed or divorced daughter beyond the age of 25 years. As per the existing procedure in Delhi Jal Board, verification of the facts relating to eligibility of such applicants is undertaken by a Committee comprising the following members:-

i. Head Clerk/AAO	(Pension Disbursement)
ii. Dealing Assistant	(LWO)
iii. OS/Head Clerk, if there is no O.S.	Concerned DDO

2. It has been observed that, due to administrative exigencies, official duties and non-availability of all the members of the Committee at the same place and time, physical verification in such cases is sometimes delayed. This results in avoidable pendency of genuine family pension cases and causes hardship to eligible beneficiaries.

3. Accordingly, with a view to expediting the verification process and ensuring timely disposal of family pension cases, it has been approved that in cases where the physical presence of any one member of the Committee is not feasible due to administrative or other official reasons, the verification may be conducted by the remaining two members of the Committee and the third member will participate in the verification proceedings through Video Conferencing (VC). The same shall be recorded in the report which is to be signed by all the members of Committee.

4. The Committee shall ensure that the verification is carried out objectively and that all relevant facts are duly recorded before recommending grant continuation restoration of family pension.

(RAVINDER KUMAR)
Director (Finance & Accounts)

To
All EE/DDOs/Controlling Officers.

Copy forwarded for kind information to:-
1. PS to CEO
2. PS to Member (Finance)/Administration/Member(WS)/Member(Dr.)/Addl.CEO/Secy., DJB.
3. PA to Director (Finance)/(A&P)/Revenue.
4. Jt. Director (F&A)/Administration.
5. Dy. Director (F&A)-II/III/IV/LWO.
6. Sr.A.O/A.O-(F&G)/Pension (Sanction)/Disbursement.
7. EDP Cell for uploading on official website.

DD(IT) 21/9/2026

(RAVINDER KUMAR)
Director (Finance & Accounts)

Dy. Director (IT)
Delhi Jal Board, GNCTD
Dy. No. 1648 21/9/26