

OFFICE OF THE DEPUTY DIRECTOR (L&E)
DELHI JAL BOARD: GOVT. OF NCT OF DELHI
VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI
PH. No. 011-23521266, E-mail:- acle309@gmail.com

Office Order No. **67**

Dated: 11.03.2026

As per approval of the 'Allotment Advisory Committee' dated 06.03.2026, the following DJB accommodation of Type-V is hereby allotted, on prescribed license fee:

S. No.	Details of Applicant	Address of the DJB accommodation allotted	Remarks
1.	Ms. Swetika Sachan, IAS (AGMUT: 2014), Member (Admn.), DJB	Bungalow No. 6 Type -V, Jal Vihar (Old), Delhi	Upon vacation of the allotted accommodation by the present occupant Sh. Puneet Kumar Goel, IAS

Terms & Conditions

1. As per rule SR 317-B-10, if an employee fails to accept the allotment or take possession of the quarter after acceptance of receipt of allotment letter, his allotment shall be cancelled and he/she shall not be eligible for another allotment for a period of one year from the date of allotment letter. No further correspondence shall be made in this regard.
2. The electricity, water and gas charges etc. will be borne and paid by the allottee(s).
3. Subletting or un-authorized addition/alteration/misuse or raising any un-authorized construction on the vacant land surrounding the quarter are strictly prohibited and shall be result in automatic cancellation of allotment. For period of subletting, penal rent decided by the authority will be charges.
4. Recovery of HRA will be made by the DDO under the provision of FR 45A and other relevant rules.
5. An employee may apply for change of accommodation of the same type or type to which he is entitled, whichever is lower. Change shall be allowed once in respect of same type of quarter.
6. The Allottee(s) are regular Govt. Servants. In case if the allottee has expired or is unauthorized absent, the quarter will not be handed over.
7. The allottees will surrender the allotted quarter on his/her retirement, as per rules.
8. While taking over the possession, the checking of inventory of the flat will be carried out and the allottee (s) will sign it indicating fans furnishing in the flat. While handing over the vacant possession, if deficiencies are noted, the allottee will be liable to rectify the same or pay the damages.
9. Quarter will be handed over to the allottee on the basis of "Possession Slip" issued by the office of Assistant Commissioner (L&E) after accepting the terms & conditions mentioned here.
10. The ownership of the quarter will vest exclusively with Delhi Jal Board. The allottee will not claim any ownership right for the above quarter.
11. In case of change of quarter, the allottee (s) is directed to handover the vacant possession the quarter in which he is residing at present on the very same day when he/she take over the possession of changed quarter.

Dy. Director (IT)
Delhi Jal Board, GNCTD

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12. No charge of accommodation, including allotment of higher type of accommodation, shall be allowed during the period of six months preceding the date of superannuation.
13. In case of change of quarter the allottee will clear the electricity/Bio-Gas of the quarter already occupied by him and get the electricity connection disconnected from his name and submit the **No Dues Certificates** in the office of Assistant Commissioner (L&E) within 15 days. The J.E. Concerned will ensure that the electricity/Bio Gas Charges. Also at the time submitting acceptance for change of quarter, the allottee will submit the copies of last paid electricity/Bio-Gas bills.
14. Allottee(s) are liable to abide by all Govt. Accommodation Rules (subject to revision time to time) as issued by Directorate of Estate, GOI.
15. Allottee(s) must submit photograph of his family members at the time of submission of acceptance.
16. Applicants who have been allotted quarter under reserved category (i.e. SC/ST and PWD) shall submit their certificate at the time of submission of acceptance


 (Gopal Aggarwal)
 Deputy Director (L&E)

To

Ms. Swetika Sachan, IAS (AGMUT: 2014),
 Member (Admn.), DJB

No. DJB/DD(L&E)/Allotment/2026/ 1049

Dated: 11.03.2026

Copy to:-

1. PS to CEO for information of the CEO please
2. Member (A)/Director (A&P) for kind information please
3. Estate Manager/EE(C) Plant SDW/SE along with the spare copy of AE (C) concerned for handing/taking over of the quarter and with request to make the quarter on habitable condition.
4. DDO concerned with the request to place the copy of this order in PF&SB of individual and ensure to deduction of HRA and normal license fee of the quarter from the allottee(s).
5. Account Officer/AAO concerned to ensure deduction of HRA and normal license fee of the quarter from the applicants.
6. A.O./ASO/D&C Clerk/Allotment Clerk to Dy. Dir. (L&E)
7. ✓ EDP Cell: to publish the said officer order on the official website of Delhi Jal Board.
8. ✓  Officer Order Book.





 Deputy Director (L&E)