DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF THE DY. DIRECTOR (F&A)-IV
VARUNALAYA PHASE-I, KAROL BAGH, NEW DELHI

Memo No.: DJB/AO(PF)/2026-27/ 33679 **Dated:** 08.09.2026
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INSTRUCTIONAL ORDER

Subject: Submission of Long-Pending GPF Cases for Finalization – reg.

It has been observed that a number of old and long-pending GPF cases are awaiting finalization at various DDO/Divisional Offices since long period.

In order to expedite disposal of such cases, all DDOs are hereby directed to review their pending GPF cases and ensure that the following cases, in particular, are completed in all respects and forwarded to **AO(PF) Section within 15 days** from the date of issue of this Instructional Order:

- **GPF Death Cases**
- **Missing Employee Cases**
- **NPS to GPF Transfer Cases where transfer has been effected but finalization is still pending**
- **Cases pending for final settlement/finalization of regular employees for any other reason**
- **Any other old/pending GPF cases requiring action at the DDO/Division level**

The concerned DDOs/AAOs shall ensure that each case is forwarded complete in all respects, along with all requisite documents, records and certificates, wherever applicable, so that the cases can be processed and finalized by AO(PF) Section without further correspondence or delay.

All concerned shall accord **TOP PRIORITY** to this work and ensure strict compliance within the stipulated period of 15 days.

The matter may be treated as MOST URGENT.

8/9/2026

Dy. Director (F&A)-IV

To:
All DDOs

Dy. Director (IT)
Delhi Jal Board, GNCTD
Dy. No. 1637 18/9/26

Copy for information to:
1. The Director (F&A)
2. Jt. Dir(F&A)
3. AO(PF)/AAO(PF)
4. Guard file
5. EE(EDP) for uploading on DJB website

8/9/2026

Dy. Director (F&A)-IV

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