DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF THE DEPUTY DIRECTOR (D)
VARUNALAYA PHASE-II: KAROL BAGH
NEW DELHI-110005

No. DJB/Dy. Dir. (D)/Deputation/2026/ 29094 Dated:- 17/8/2026

Circular

Subject:- Filling up the vacant post of 01 Hindi Officer on deputation basis in Delhi Jal Board.

Applications are invited from the eligible candidates to fill up the vacant posts of Hindi Officer on deputation basis in Delhi Jal Board initially for a period of one year or till the posts are filled up on regular basis or till further order whichever is earlier. The Officers of the Central/State Govt./Union Territories having the qualification and experience are eligible to apply for the post:

S. No.	Name of the post	No. of posts	Pay Scale	Eligibility Criteria
1	Hindi Officer	01	Pay Level -8 in the pay matrix (Rs. 47600-15100)	Officers of the Central/State Governments/Union Territories: -- (a) (i) holding analogous post on a regular basis in the parent cadre/department; or (ii) with two years' service in the grade rendered after appointment thereto on a regular basis in level-7 in the pay matrix or equivalent in the parent cadre/department; or (iii) with six years' service in the grade rendered after appointment thereto on a regular basis in level-6 in the pay matrix or equivalent in the parent cadre/department; and (b) possessing the following educational qualifications and experience: — (i) Master's Degree of a recognized university in Hindi with English as a compulsory or elective subject or as a medium of examination at the degree level; or Master's degree of a recognized university in English with Hindi as a compulsory or elective subject or as a medium of examination at the degree level; or Master's Degree of a recognized university in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as a medium of examination at the degree level; or Master's degree of a recognized university in

Dy. Director (IT)
Delhi Jal Board, GNCTD
Dy. No. 1480 20/8/26

				any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as a medium of examination at the degree level; or Master's degree of a recognized university in any subject other than Hindi or English, with Hindi & English as compulsory subjects or either or the two as medium of examination and the other as a compulsory or elective subject at the degree level. (ii) recognized diploma or certificate course in translation from Hindi to English and vice versa or three years' experience of translation work from Hindi to English and vice versa in a central or state government office, including govt. of India undertaking. The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the central govt. shall ordinarily not to exceed three years. the maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.) Note: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2016. the date from which the revised pay structure based on the 7th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any up-gradation.

The vacancy shown above is subject to change. The proforma for application can be downloaded from the website www.delhijalboard.nic.in. Since Delhi Jal Board follows the Rules / Regulations/Instructions of the Govt. of India, the laid down terms and conditions of deputation of the Govt. of India shall be applicable mutatis mutandis to the officer on deputation basis in Delhi Jal Board.

It is requested that wide publicity may please be given to this circular in the department/offices under your control and applications of the willing and eligible officers who can be spared in the event of their selection, may please be forwarded in the prescribed proforma, through proper channel along with their complete Bio-data, integrity certificate, Vigilance clearance, cadre clearance and ACR dossiers for the last five years to this office up to 17.09.2026 through proper channel to enable us to fill up the above said posts on deputation basis. No application received after 17.09.2026 OR incomplete/direct application will be entertained. The eligible candidates may send their advance copy to the office of undersigned on or before 03.09.2026.

Encls. As above.

17/08/2026

(Suvarna Tushaba Shinde Ogale)
DEPUTY DIRECTOR (D)

1. All Secretaries of Govt. of India.
2. All Chief Secretaries, State/Administrators of Union Territories.
3. Director General of Police, States.
4. The Controller General of Defense Accounts, West Block-V, R.K. Puram, New Delhi.
5. The Assistant Comptroller and Auditor General, Office of Comptroller and Auditor General of India, 10 Bahadur Shah Zafar Marg, New Delhi.
6. The Controller General of Accounts, Ministry of Finance, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
7. The Controller General of Accounts, Posts & Telegraphs Department, Patel Chowk, New Delhi.
8. The Special Secretary (Services), GNCTD, I.P. Estate, New Delhi—110002
9. The CEO, Delhi Cantonment Board, Delhi Cantt.-110010.
10. Director (Local Bodies), 9th Level, A-wing, Delhi Secretariat, I.P. Estate, New Delhi.
11. The Chairman, CBDT, Ministry of Finance, North Block, New Delhi.
12. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
13. The General Manager, Northern Railway, CPRO,The Ministry of Railway, Govt. Of India.
14. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-110011.
15. Director (Personnel), Municipal Corporation of Delhi.
16. Director (Personnel), New Delhi Municipal Council.
17. Dy. Director (PR) with the direction to advertise the vacancies in the Employment News in the format being sent separately.
18. EE (EDP) along with an application format with the direction to upload the copy of circular and application format on the DJB website immediately.

Copy to:-

1. CEO, Delhi Jal Board for information please.
2. Member (Admn.) for information please.

17/08/2026

DEPUTY DIRECTOR (D)

APPLICATION FOR THE POST OF HINDI OFFICER ON DEPUTATION BASIS IN DELHI JAL BOARD

PERSONAL DATA (TO BE FILLED BY CANDIDATE)

1	FULL NAME (IN CAPITAL LETTERS)				PASSPORT SIZE PHOTO
2	GENDER				
3	DATE OF BIRTH				
4	PRESENT ADDRESS				
5	CATEGORY (SC/ST/UR)				
6	DETAIL OF PRESENT POST WITH PAY LEVEL/ PAY SCALE AND BASIC PAY				
7	NAME/ ADDRESS/ PHONE NUMBER OF THE PRESENT DEPARTMENT				
8	IF ON DEPUTATION, DATE OF EXPIRY OF CENTRAL DEPUTATION TENURE				
9	EDUCATIONAL QUALIFICATION				
10	QUALIFICATION (S)	SUBJECT	YEAR	DIVISION	INSTITUTION/ UNIVERSITY/ PLACE/ COUNTRY
i)					
ii)					
iii)					
iv)					
11	TRAINING DETAILS, IF ANY (MORE THAN 30 DAYS ONLY)				
	NAME OF TRAINING	INSTITUTE/COUNTRY			TRAINING RELATED TO SPECIALIZATION IN SUBJECT
i)					
ii)					
12	EXPERIENCE DETAILS (COMPLETE SERVICE PROFILE)				
	TYPE OF POSTING	LEVEL/PAY SCALE	DESIGNATION	MINISTRY DEPARTMENT & OFFICE & PLACE / FIELD OF EXPERIENCE ACQUIRED DURING THE POSTING	TENURE PERIOD
i)					
ii)					
iii)					
13	EXPERIENCE DETAILS IN TRANSLATION FROM HINDI TO ENGLISH AND VICE VERSA				

The above information furnished by me is correct.

Signature

Telephone (Office)_____

Telephone (Residence)_____

Telephone (Mobile)_____

Email_____