Office of the CE (Nodal) Water
Diary No. 3063
Dt. 05/8/26
DELHI JAL BOARD

DELHI JAL BOARD
(GOVT OF NCT OF DELHI)
VIGILANCE DEPARTMENT
VARUNALAYA PH-II, KAROL BAGH, NEW DELHI-110005

No: DJB/VIG./3/2026/ 27258 Dated: 5/8/26

Advisory

Sub: **Regarding Grant of Provisional Extension of Time (EOT) By the Engineer-In-Charge.**

During an Intensive examination of a DJB work, CTE, CVC has observed that provisional Extension of Time (EOT) to the contract was granted/issued by the Engineer-in-Charge pending approval of the Competent Authority, at times, after the expiry of the contractual completion period or after the expiry of the previous provisional EOT, thereby resulting in avoidable gaps in the contractual validity.

Such practices dilute contractual sanctity, give rise to procedural irregularities, and may expose the organisation to avoidable contractual, financial and legal implications.

Accordingly, all concerned officers/officials are advised to ensure the following:

1. Provisional Extension of Time, wherever considered unavoidable in public interest pending approval of the Competent Authority, shall be granted only after recording detailed reasons in writing.
2. Under no circumstances should a provisional EOT be issued after the expiry of the contractual completion period or after the expiry of the previous provisional EOT. Where continuation of the contract becomes necessary, the proposal for grant of EOT shall be processed well in advance so that the provisional EOT, if required, takes effect without any break in the contractual validity.
3. If it is anticipated that the project will not be completed by the stipulated date of completion, the Engineer-in-Charge shall assess the likely time required for its completion and, wherever considered necessary, grant a provisional Extension of Time (EOT) up to the realistically assessed completion period. The practice of granting provisional EOTs for short durations, such as two, three, or five months at a time, should be avoided.
4. The proposal seeking approval of the Competent Authority for grant of EOT shall be initiated sufficiently in advance of the contractual completion date, along with complete justification, delay analysis, attribution of responsibility, and recommendations regarding levy or waiver of compensation/liquidated damages, wherever applicable.
5. Grant of provisional EOT by the Engineer-in-Charge shall not be treated as a substitute for obtaining the approval of the Competent Authority. The proposal for regular EOT shall be processed expeditiously, and approval obtained at the earliest.
6. Supervisory officers shall closely monitor all contracts approaching completion to ensure timely processing of EOT proposals and avoid recurrence of such procedural lapses.

Sh. Sanjay Vihar please upload.
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All concerned officers shall ensure strict compliance with the above instructions in order to maintain contractual discipline, uphold the sanctity of contractual provisions, and avoid adverse audit/vigilance observations in future.

(Dr. Aman Gupta, IAS)
Chief Vigilance Officer

CE(N)WS/CE(N)Dr.

For strict compliance

All CEs

CE(IT) 11.9.24

Chief Engineer (IT)
Delhi Jal Board, GNCTD
Dy. No. 610 dt. 12/9/26