

DELHI JAL BOARD, GOVT. OF NCT OF DELHI
OFFICE OF THE EXECUTIVE ENGINEER (PLANNING) WATER-II
VARUNALAYA PHASE-I KAROL BAGH NEW DELHI-110005

No.DJB/EE(PLG)W-II/Empanelment-Pvt.Labs/ 178

DATE: 07.08.2025

Subject: Documents required for the empanelment/renewal of BIS recognized Private laboratories located in NCT of Delhi for the testing of materials in DJB.

It has been decided by the Competent Authority that BIS recognized Private laboratories located in NCT of Delhi may be empanelled for testing of material in DJB. The following documents are required to be submitted by such labs in the office of EE(Plg)W-II for the empanelment/renewal for the testing of materials in DJB:-

1. Certification for accreditation by NABL or any other accreditation body which operates in accordance with ISO/IEC 17011 and accredits labs as per ISO/IEC-17025 for testing and calibration.
2. Details of space available.
3. Details of equipment.
4. Details of staff (Technical and Non-Technical)
5. Letters of Govt./Semi Govt. departments which are utilizing their services.
6. A letter specifying that the laboratory shall collect the material sample from the site at no extra cost.
7. An affidavit on Rs. 100/- non judicial stamp paper to the effect that they have not been black listed or debarred by the Govt. and if so, the application shall not be considered.
8. The audit reports of the last two years for maintenance and calibration of equipment and employment of staff.

It may be noted that initial approval of the lab shall be for one year and can be re-validated for further one year and so on after due process.

Dy. Director (IT)
Delhi Jal Board, GNCTD
Dy. No. 1226 dt 08/08/25.

Copy to:

1. PS to CEO, DJB: for kind information
2. Member (Admin)/(Fin)/(WS)/(Dr)/CVO: for kind information
3. CE(QC)/CE(P&D): for kind information
4. SE(Proj.)W-I/SE(Dr)Proj.-III/SE(Plg)W: for kind information
5. EE(EDP): to upload it on DJB website for wide publication
6. EE(Civil)QC/AE(Civil)QC
7. Notice Board
8. Office copy


EE(Plg)W-II


EE(Plg)W-II

Pg 1
8/8/2025