

DELHI JAL BOARD
OFFICE OF THE CHIEF VIGILANCE OFFICER
VARUNALAYA PH-II: JHANDEWALAN: NEW DELHI.

No. DJB/Vig/2010/ 5919 to

Dated: 26.8.10.

5931

CIRCULAR

It has been brought to the notice of undersigned that in some divisions procurements of the spare parts for motors, pumps and other electromechanical equipments are being made directly from the manufacturers or through their accredited dealers on proprietary single offer basis. It is observed that Rule-154 of GFR is not being followed by some engineering divisions of DJB in processing the estimate file for proprietary model. Rule 154 of GFR lays down that procurement from a single source may be resorted to in the following circumstances -

- (a) It is in the knowledge of concerned division that only a particular firm is the manufacturer of required goods/spare parts.
- (b) In case of emergency, required goods are necessarily to be purchased from a particular source and the reason for such decision is to be recorded and approval of competent authority be obtained.
- (c) For standardization of machinery or spare parts to be compatible to the existing sets of equipment (on the advice of a competent technical expert and approved by the competent authority), the required item is to be purchased only from a selected firm.
- (d) Proprietary Article Certificate (PAC) in the following given format is to be furnished by the concerned division before procuring the goods/articles from a single source -

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- 7/6/12
- (i) The indented goods are manufactured by M/s.....
 - (ii) No other make or model is acceptable for the following reasons -
.....
 - (iii) Concurrence of the finance vide
 - (iv) Approval of the competent authority vide.....

(Procuring Officer)

Designation & Date

It is directed that all the above principles be adhered to strictly while making proprietary article purchases.

This circular is being sent to the Member (WS/Dr.) and Chief Engineers who will in turn circulate it to their concerned SEs/EEs/AEs/JEs for compliance.


CHIEF VIGILANCE OFFICER

Member (T)/Member(F)
All Chief Engineers